

**CARLSTADT SEWERAGE AUTHORITY
CARLSTADT, NEW JERSEY
REGULAR MEETING MINUTES OF MARCH 26, 2024**

This is a regular scheduled meeting of the Carlstadt Sewerage Authority being held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey.

Chairman Ravettine called the regularly scheduled March 26, 2024, meeting to order at 7:01 p.m.

Chairman Ravettine directed Executive Director S. Lahullier to initiate roll call. Upon roll call, the following were noted present:

D. Ravettine, Chairman
C. Lahullier, Vice Chairman
S. Judge, Secretary/Treasurer
V. DeSimone, Commissioner
T. Davis, Commissioner (Absent)

Also, present were Attorney J. Napolitano, C3 Operator N. Villano, Engineer P. Carberry, Neglia Co. and Purchasing Agent R. Esposito.

Chairman Ravettine led those present in reciting the Pledge of Allegiance.

Chairman Ravettine recited the Public Meeting Law.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 27, 2024, which was transmitted to The Record and Herald News on April 1, 2024 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

APPROVAL OF MINUTES

Chairman Ravettine asked for corrections, additions, comments and/or deletions to the regular meeting minutes of February 27, 2024. C. Lahullier made a motion to accept the minutes of February 27, 2024 as presented; seconded by V. DeSimone.

(ON ROLL 4-0)

COMMUNICATIONS

1. Pump Hours February 1, 2024 – February 29, 2024

PROFESSIONAL REPORTS

Attorney:

- Mr. John Napolitano
 - Discussed Payment Plan Agreement

C3 Operator:

- Nick Villano
 - Discussed lateral cleanout issue and inspection

Engineer:

- Mr. Pat Carberry
 - Meadowlands Rebuild (Relocated CSA Interceptor): NJDEP is preparing a response to NEA comments regarding the description of the proposed CSA Easement, based on Thursday, February 16, 2023, a conference call with NJDEP and NEA. **No change.**
 - 810 Washington Avenue: The Applicant has requested a “will serve” letter. **Flow meter scheduled to be installed on Friday, March 1, 2024. No change.**
 - 463 Barell Avenue: *The Applicant has installed sewer improvements, that are at variance with the CSA review comments. Notification to the CSA was not provided. Additional correspondence will be issued to applicant.*
 - 245 Paterson Plank Road: NEA has issued a summary of incomplete items.
 - 284 Washington Avenue (7-Eleven): *The 3 CSA manholes and associated sewer have been installed. Building sewer not yet connected. No change.*
 - 333 Washington Avenue (Relocated CSA Interceptor):

1. The Applicant’s dewatering operations, that include the discharge treated groundwater generated on site into the existing CSA Interceptor commenced on Tuesday, October 24, 2023. Discharge of treated Groundwater into the CSA Interceptor is metered and sewage rates and service charges will be billed to the Applicant.

GW discharge to CSA System is scheduled to resume.

2. The Applicant has commenced the construction of the CSA Interceptor on Monday, November 13, 2023.

3. The Applicant has submitted the revised Bypass Pumping System that includes a wet well, and an installed standby pump.

The Developer's Engineer has verbally agreed with the NEA review letter of the revised Bypass Pumping Plan (dated march 7, 2024) and will provide clarification of the system hydraulics and alarm system as well as a designated operator responsible for the system.

4. 130 Moonachie Avenue (Jurisdiction): Based on field inspections and the Applicant's Site Plan, sanitary sewage generated from 130 Moonachie Avenue appears to discharge to the CSA Sewerage System, will investigate further.

PAYMENT OF BILLS

Mr. Ravettine presented the Board with the March 26, 2024 Bills List Resolution #24-14 in the amount of \$304,012.36. Mr. S. Judge moved the motion to approve Resolution #24-14; seconded by Mr. C. Lahullier.

ON ROLL (4-0)

RESOLUTIONS

1. 24-15 - 463 Barell Avenue Connection Fee (TABLED)

Motion: C. Lahullier
Second: V. DeSimone

ON ROLL (4-0)

OLD BUSINESS

None

NEW BUSINESS

Executive Director reported on the following:

- Financial Disclosure information will be coming out soon
- NJWEA Conference will be in early May
- Executive Director will take vacation time in April, emergency contact and office support have been arranged.

- The CSA qualified for the NJUA Safety Incentive Program for the first time in its history
- Executive Director reported on an issue with obtaining a response regarding the application for C1 licensing submitted on December 1, 2023
- The office carpet has been cleaned at no charge to the CSA
- The Barell Avenue pump station was cleaned by Korsen Carpet Cleaning
- The new phone system is in place and will be fully functional in the near future.
- The new office server is anticipated to be installed later this week.
- Executive Director stated a need to update the CSA Rules and Regulations
- Manhole and Cleanout Inspections were discuss/displayed
- Request to purchase manhole lid lifter tool
Motion: V. DeSimone
Second: C. Lahullier

ON ROLL (4-0)

- Lines were televised, obstructions found.
- Approval to call a service for a full day to remove obstructions, jet lines, and re-televiser
Motion: V. DeSimone
Second: D. Ravettine

ON ROLL (4-0)

- A property access issue was discussed.
- Sewer maintenance was discussed.

PUBLIC SESSION

Public Session opened at 8:28 p.m. No member of the public wished to be heard.

ADJOURNMENT

Upon motion made by S. Judge; seconded by D. Ravettine and unanimously passed on roll call vote, the meeting was adjourned at 8:29 p.m.

(ON ROLL 4-0)

Respectfully Submitted