

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF September 26, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey.

7:14 P.M. CALL OF ROLL

Vice Chairman Maloney called the regular scheduled September 26, 2018 meeting to order at 7:14 p.m. and initiated roll call; Vice Chairman Maloney presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Maloney, Vice Chairman
W. Roseman, Commissioner (arrived 7:40pm)
T. Davis, Secretary
S. Judge, Alt. Commissioner
B. Curreri, Executive Director

Absent:
C. Lahullier, Commissioner
V. DeSimone, Chairman

Also present were; Engineer, P. Carberry; Attorney R. Cedzidlo; C-3 Operator N. Villano, and Lead Pump Operator N. Rivera.

Open Public Meeting Announcement

Read by Vice Chairman Maloney

PLEDGE TO THE FLAG

Led by Vice Chairman Maloney

At 7:21 p.m. Vice Chairman Maloney requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Judge moved the motion; second by Mr. Davis.

(ON ROLL 3-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of August 22, 2018. Vice Chairman Mr. Maloney made a motion to accept the minutes as presented; second by Mr. Judge.

(ON ROLL 3-0)

COMMUNICATIONS

1. Rapid Transducer replacement Barell Ave following pump failure, air locked, nonstop operating, running dry. (A-C)
2. DCRP monthly contribution 2 employees.
3. Maria Incremona/MaryJane 2019 budget submittal. (A-D)
4. CD rates Lakeland
5. CD rates Kearny Bank.
6. E-Mail 192 Paterson Plank road Hotel proposal. (Neglia)
7. RCD Resolution #18-25 hiring special Counsel R&R. (A-B)
8. Conference FYI (discussion old business)
9. Neglia as requested by commissioners (A-E)

Item #4 & 5 Discussed renewal 3 month CD Lakeland Bank:

Mr. Davis made a motion to rollover 3 month issue with Lakeland Bank Corp: Seconded by Mr. Maloney.

(ON ROLL 3-0)

Item #7: Discussion and approval under Mr. Cedzidlo report.

Item #8 – Following up from September meeting Mr. Curreri reminded that he requested attendance since online registration ends October 1, 2018. Mr. Maloney, Mr. Judge and Nick Rivera requested to attend and stay overnight. Mr. Roseman requested just registration.

Vice Chairman Maloney made a motion for Mr. Curreri to register and reserve 3 Hotel rooms for Tuesday and Wednesday November 13-14, 2018 for 3 members and register 4 to attend the 103rd NJLOM Convention: Seconded by Mr. Judge. Mr. Curreri will prepare the necessary Resolution #18-27 for October meeting.

(ON ROLL 4-0)

PROFESSIONAL REPORTS

Richard Cedzidlo Esq.

Mr. Cedzidlo reviewed Resolution #18-25 ratifying the hiring of Mr. John Napolitano as special counsel with the expertise necessary to assist the CSA in adopting and revising its Rules and Regulation's relevant to new billing methods for all users commencing January 1, 2019. Vice Chairman Maloney moved Resolution #18-25 seconded by Mr. Judge.

(ON ROLL 4-0)

Mr. Cedzidlo commented on the meeting of Tuesday September 25 with Mr. Napolitano. In attendance were Mr. Curreri, auditor, engineer and the 2 member committee. The meeting was received well. Mr. Napolitano's credentials and experiences with Authority structures of Rules Regulations and budgeting are specialized. The committee was impressed with Mr. Napolitano's explanation and procedure to calculate and introduce the 2019 rate. The 2019 Rate Hearing will be scheduled when the 2019 budget is completed. Vice Chairman Maloney recommended a meeting with the Board and Mr. Napolitano prior to our scheduled budget introduction to finalize the procedure. Mr. Cedzidlo will notify Mr. Curreri of his schedule to set up a meeting date for the budget procedure review and rates. The Rules & Regulations will be scheduled for revisions once our 2019 budget is introduced.

Mr. Cedzidlo discussed Resolution #18-26 establishing Tier II user rate for 2019 budget. Motion moved by Mr. Davis to approve Resolution #18-26; seconded by Mr. Maloney.

(ON ROLL 4-0)

Engineer

Mr. Carberry discussed Barell Ave pump station transducer failure and possible cleaning of the wet well.

Mr. Carberry responded to the Engineer representing 192 Paterson plank Road Hotel project.

COMMITTEE REPORTS

Nick Rivera discussed the possibility of replacing the alarm system at Jony Drive with the same system at Barell utilizing cellular service. We still have issue when it rains with the phone lines. Mr. Curreri will contact Merchants Alarm for installation. Roof replacement was successful. It was necessary to add an additional Gutter to the overhang to stop any drifting rain or snow melt dripping and freezing by the electrical panel and dry well hatch. The CSA paid the shipping cost of \$200.00. Parkline did not charge for labor or the gutter. Mr. Rivera has designated the Manhole cover replacements and plastic protective inserts. Vice Chairman Maloney recommended him to contact the DPW for a date to replace the locked MH covers and install the inserts; Mr. Roseman second the request.

(ON ROLL 4-0)

Mr. Rivera has scheduled jet cleaning for October 5th with the NJSEA. We will start on Barell Ave work towards Meadow Lane if there is time.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the September 2018 Bills List Resolution #18-24. Mr. Maloney made a motion to approve Resolution #18-24; second by Mr. Judge.

(ON ROLL 4-0)

RESOLUTIONS

#18-24 Bills list. #18-25 Special Counsel #18-26 Tier II 2019.

OLD BUSINESS

Mr. Curreri: 4th quarter billing will be printed Friday and mailed out Monday October 1, Reviewed collections. Discussion grinder at Barell Ave operated with no exceptions during the heavy rains of September 14th; 25th and 26th.

NEW BUSINESS

Mr. Curreri reviewed the CD renewal rates

September 6, 2018 – Ms. Ambrose was in the office working on the 2019 operating budget. She Worked on August bookkeeping.

Roof at Jony Drive was completed on Friday 9/7.

Owner of 100 Kero Road called regarding blockage they believed was in CSA main. After responding and notifying the contractor, we found that it was not the CSA main.

September 10, 2018 – Mr. Curreri checked on the roof at Jony Drive and found the overhang edge was dripping. Parkline responded to the service call on Tuesday September 11th. Parkline recommended adding a second gutter. Parkline agreed to cover the labor and material of the new gutter with the CSA covering the shipping cost. The gutter was installed on September 21st. After yesterday's rain, the dripping is gone and the building is mainly dry. PSE&G came and caulked the underground conduit.

September 13 -14, 2018 – After yesterday's rain storm, checked on the grinder at Barell; still operating.

September 19, 2018 – Contacted by 192 Paterson Plank Road who were referred to Mr. Carberry. Board is okay with Mr. Carberry proceeding once escrow money is received. Board instructed staff to ask for \$10,000 escrow.

PUBLIC SESSION

Upon motion made by Mr. Davis; second by Mr. Roseman at 8:23 p.m., the meeting was open to the public.

(ON ROLL 4-0-0)

With no one wishing to be heard, Mr. Davis made a motion to close the public session; second by Mr. Roseman, the public session was closed at 8:24 p.m.

(ON ROLL 4-0-0)

CLOSED SESSION

N/A

ADJOURNMENT

Upon motion made by Mr. Davis; second by Mr. Roseman and unanimously passed on roll call vote, the meeting was adjourned at 8:26 p.m.

Respectfully Submitted,