

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF AUGUST 22, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey.

7:00 P.M. CALL OF ROLL

Chairman DeSimone called the regular scheduled August 22, 2018 meeting to order at 7:00 p.m. and initiated roll call; Chairman DeSimone presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

V. DeSimone, Chairman
T. Maloney, Vice Chairman
C. Lahullier, Commissioner
W. Roseman, Commissioner
T. Davis, Secretary
S. Judge, Alt. Commissioner
B. Curreri, Executive Director

Also present were Maria Incremona from Garbarini & Co.; Engineer, P. Carberry; Attorney R. Cedzidlo; C-3 Operator N. Villano; Lead Pump Operator N. Rivera and Purchasing Agent R. Esposito.

Open Public Meeting Announcement

Read by Chairman DeSimone

PLEDGE TO THE FLAG

Led by Chairman DeSimone

At 7:04 p.m. Chairman DeSimone requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Lahullier moved the motion; second by Mr. Maloney.

(ON ROLL 5-0)

Mr. Curreri requested a motion to suspend the normal order of business to have Mrs. Incremona review the 2018 Compilation. Mr. Davis moved the motion; second by Mr. Maloney.

(ON ROLL 5-0)

Mrs. Incremona handed out explanation sheets which compares the 2017 financials to the 2018 six month compilation. Mrs. Incremona explained the expenditures vs revenues for the six months ending June 30, 2018 which is \$110,000.00. This is due to higher BCUA, pension costs, rate study and emergency maintenance plus anticipated maintenance. Ms. Incremona continued reviewing pages. The commissioners thanked her for the time and explanations of pages.

At 7:22 p.m. the Board resumed with the normal order of business. Motion made by Mr. Lahullier; second by Mr. Maloney.

(ON ROLL 5-0)

Mrs. Incremona was excused from the meeting at 7:22 p.m.

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of July 25, 2018. Mr. Maloney made a motion to accept the minutes as presented; second by Mr. Lahullier.

(ON ROLL 5-0)

COMMUNICATIONS

1. Lakeland Bank Authority Auditor
2. N. Villano concerning JP Morgan
3. Garbarini Rate Invoice (cost to date)
4. Drain Buster Quote cleaning of wet well (discussion)
5. Rapid quote grinder motor
6. Dr. Pepper escrow check
7. All American cleaning of wet well A&B (discussion)
8. State of NJ Authority Budget due

Item #2 – After discussion, it was decided that Rich Cedzidlo and Pat Carberry will look further into the JP Morgan billing issue and report back to the Commissioners for the September 26th Board Meeting.

Item #5 – Quotes were received to remove the existing grinder at the Barell Avenue Pump Station. Although quotes were solicited to four (4) vendors, only two (2) responded:

1. Franklin Miller - \$31405.00
2. Rapid Pump - \$22,550.00

Clearwater did not respond with a quote after meeting at pump station and 2 follow up phone calls. Universal also did not submit a quote.

Upon discussion of both quotes received, Mr. Maloney made a motion to award a contract to Rapid Pump in an amount not to exceed \$22,550.00 contingent upon receipt of the Business Entity Disclosure. Ms. Esposito will prepare the applicable Resolution for same (R #18-23) for approval at the September 26th Board Meeting.

PROFESSIONAL REPORTS

Richard Cedzidlo Esq.

Mr. Cedzidlo discussed his research on the revisions of the CSA Rules & Regulations concerning abatements and metering devises and rates. The connection fees must be calculated yearly and rates set during the budget adoption for the coming year. The current R&R must be broken down into different rates for different user classifications. Mr. Cedzidlo supplied the commissioners with different examples of Authorities and reviewed each one. Mr. Cedzidlo recommends that the R&R be reviewed by the Authority's Engineer and License Operator for terminology and metering recommendations since the last revision was back in 1997. At Mr. Davis's direction, Mr. Curreri contacted the New Jersey League of Municipalities for any information, although

the league did not provide any information they did however provide the name of their legal representative on Authorities and relayed the information to Mr. Curreri. Mr. Davis requested the commissioners to authorize Mr. Curreri to contact the legal representative and discuss our Rules Regulation amendments to suitable standards for our Authority as the technical definitions must be redone. The commissioners unanimously agreed to have Mr. Curreri contact the legal authority and set up a meeting through Mr. Cedzidlo for an outline of time, changes and cost involved. Mr. Curreri will make the call tomorrow.

Chairman DeSimone requested a special meeting to discuss the changes needed for the update to the Rules & Regulations. Once Mr. Curreri has the information requested and reviewed with Mr. Cedzidlo, Mr. Curreri will contact Mr. DeSimone with a date and time for a special session.

Mr. Cedzidlo Reviewed his response letter to Yoo-Hoo – went back and forth with Yoo-Hoo's attorney. Yoo-Hoo is not addressing Mr. Carberry's requirements.

Engineer

Mr. Carberry discussed the emergency pump failure at Barell Avenue pump station and the need to properly clean the wet well as recommended by Universal and others over the past years. Mr. Curreri did some research which indicated that the well was recommended to be cleaned back in 2012 and 2014 by our maintenance contractor. Mr. Carberry met with Mr. Curreri, Mr. Maloney and Mr. Neglia yesterday morning to review a procedure of by-passing the wet well. Mr. Villano recommended that Mr. Carberry hold off on declaring an emergency at Barell Ave as he will make a couple of calls for opinion of cleaning.

Mr. Rivera questioned if we could have automatic air relief valves installed on the pumps. Mr. Carberry responded it is certainly possible. Mr. Curreri and Mr. Rivera will review quotes to install the automatic relief valves.

Due to the recent incidents of pump failure at Barell Ave, Mr. Davis would like to ratify a motion to allow Mr. Curreri to pay invoices necessary for call out repairs and expenses not to exceed \$5,000.00; second by Mr. Roseman.

(ON ROLL 5-0)

COMMITTEE REPORTS

Nick Rivera discussed the roof replacement which is in progress at Jony drive. He was out with the NJSEA cleaning lines for televising the next day. Mr. Rivera will review his report at the September meeting.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the August 2018 Bills List Resolution #18-22. Mr. Lahullier made a motion to approve Resolution #18-22; second by Mr. Davis.

(ON ROLL 5-0)

RESOLUTIONS

#18-23 awarding of the grinder motor replacement at Barell Ave moved by Mr. Maloney: seconded by Mr. Davis.

(ON ROLL 5-0)

OLD BUSINESS

Mr. Curreri reviewed collections: 3rd quarter billing 8 unpaid accounts to date. Building at 100 Triangle Blvd sold account satisfied. Mr. Curreri has received a response from Chase bank in Phoenix AZ. The mills escrow account is in the process of being closed and sent to the CSA. Mr. Cedzidlo will have the CSA reissue the refund in the name of Mills.

Tec Cast made 2 payments for 1st and 2nd quarter Joe will submit 3rd and 4th quarter together. Ashton Truck repair building sold waiting for new owner information.

We had our R&R committee meeting on August 8 with Mr. Cedzidlo our bookkeeper, License Operator, commissioners Maloney and Judge Mr. Cedzidlo discussed and reviewed his research, as requested Mr. Curreri has been authorized to contact outside council mentioned through the NJLOM.

NEW BUSINESS

Mr. Curreri discussed the Emergency high water alarm at Barell Avenue on Saturday 8/4. Mr. Curreri responded at 7:15 AM both pumps were on but not pumping both are air locked neither would reset. Mr. Curreri immediately contacted Universal they had two men on call they arrived at Barell Ave 8:00 AM. Power to the #1 Pump control had a blown fuse/replaced fuse #1 pump still air locked. Relief valves on both pumps clogged solid necessary to remove valves and piping cleaned #1 pump first than had to reverse impeller to clear jam pump sucked sludge from bottom of wet well and caused the impeller and backflow gate to jam, Daniel electrician finally had #1 pump working and pumped down wet well it was necessary for them to do the same maintenance on #2 pump. By 11:45 both pumps were working as intended we waited for another cycle and noticed the level was pumping below the 6' shut off causing the pumps to keep running. Universal pulled the transducer level and cleared the jam on transducer the float tube was filled with grit. Universal advised me to have the float tube and wet well cleaned.

Thursday August 9 had the same problem occur on the #2 pump Nick Rivera responded with me we found the #2 pump air locked yet again. Tuesday August 14 Nick found the same problem Wednesday pump operator found the same issue Nick responded and bled off the pumps.

Deposited escrow check from Dr. Pepper once check is cleared Mr. Curreri will reimburse the authority for its professional's expenses. Mr. Curreri requested permission from the commissioners to have Neglia investigate the installation of the meter at JP Morgan Meter The commissioners agreed and directed Pat to search any reference to the meter.

Mr. Curreri polled the commissioners on their decisions to attend the NJSLOM Convention – November 13, 14 & 15. Mr. Curreri would like to know who is authorized to and will be attending by September 26th Board Meeting so we can register online and it's less expensive online and we need to have room reservations by October 1st after the 1st it becomes harder to reserve handicap rooms.

PUBLIC SESSION

Upon motion made by Mr. Roseman; second by Mr. Maloney at 8:42 p.m., the meeting was open to the public.

(ON ROLL 5-0-0)

With no one wishing to be heard, Mr. Davis made a motion to close the public session; second by Mr. Roseman, the public session was closed at 8:43 p.m.

(ON ROLL 5-0-0)

CLOSED SESSION

N/A

ADJOURNMENT

Upon motion made by Mr. Roseman; second by Mr. Maloney and unanimously passed on roll call vote, the meeting was adjourned at 8:50 p.m.

Respectfully Submitted,