

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF JUNE 27, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Chairman DeSimone called the regular scheduled June 27, 2018 meeting to order at 7:00 p.m. and initiated roll call; Chairman DeSimone presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

V. DeSimone, Chairman
T. Maloney, Vice Chairman
T. Davis, Secretary
C. Lahullier, Commissioner
W. Roseman, Commissioner
S. Judge, Alt. Commissioner
B. Curreri, Executive Director

Also present were Maria Incremona (Garbarini), Engineer, P. Carberry; Attorney R. Cedzidlo; C-3 Operator N. Villano; Lead Pump Operator N. Rivera and Purchasing Agent R. Esposito

Open Public Meeting Announcement

Read by Chairman DeSimone

PLEDGE TO THE FLAG

Led by Chairman DeSimone

At 7:04 p.m. Chairman DeSimone requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Lahullier moved the motion; second by Mr. Maloney.

(ON ROLL 5-0)

Executive Director Mr. Curreri introduced Maria Incremona from Garbarini & Co. Mr. Curreri requested a motion to suspend the normal order of business to discuss the Advertised Rate Notice for tonight's meeting. Mr. Lahullier moved the motion: second by Mr. Davis.

(ON ROLL 5-0)

Attorney Mr. Cedzidlo recommended to the board that the rate hearing notice be discussed in close session due to the possibility of litigation. Our auditors Garbarini & Co is standing behind their rate calculations that have been previously discussed. Mr. Villano had offered an alternative to the rate for service charges plus the TIER II charge based solely on usage.

Mr. Davis made a motion at 7:05 p.m. to enter into closed session to discuss the Advertised Rate Notice; second by Mr. DeSimone.

(On Roll 5-0)

At 7:59 p.m. Mr. Davis moved to end the closed session period seconded by Mr. Maloney.

(On Roll 5-0)

Ms. Incremona was excused from the meeting at 8:04 p.m.

At 8:04 p.m. the Board resumed with the normal order of business.

Following the closed session period and resuming the normal order of business, Mr. Cedzidlo recommended based on the closed session discussion, that the Rate Hearing be Adjourned until the 2019 budget and rate hearing are introduced due to the fact that only one rate for all users exists in our current rules and regulations (Revised May, 1998). Mr. Davis moved a motion based on the recommendation to adjourn the Rate Hearing Notice as advertised; second by Mr. Maloney

(ON ROLL 5-0)

Mr. Davis made a motion to authorize Mr. Cedzidlo to research and report the protocol at the next meeting to change the CSA Rules and Regulations pertaining to the formulas of calculating user rates. Also to research the need of a Resolution and/or Ordinance to amend the CSA's Rules and Regulations. Mr. Cedzidlo will discuss the necessary steps for our scheduled July meeting; second by Mr. Maloney.

(ON ROLL 5-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of May 23, 2018. Mr. Davis made a motion to accept the minutes as presented; second by Mr. DeSimone.

(ON ROLL 4-0-1)

COMMUNICATIONS

1. DCRP contribution May 2018
2. B. Curreri to NJSEA RE: New Hotel PP Rd & Gotham Parkway
3. DCRP new contribution covering Life Ins & Disability (Employer)
4. PERS rate adjustment (Chapter 78) Last increase adopted 2011
5. D. Villano TIER II charges (5 Pages A-E)
6. Maria Incremona (Garbarini) Rate Study
7. P. Carberry to B. Curreri BCUA inspection @ Jony Drive.
8. Neglia to CSA as requested (3 pages A-C)
9. Elkon Planning LLC to B. Curreri (RFI 463 Barell Ave)
10. CBRE Property Management change in invoicing.
11. Garbarini Invoices Rate Study - 2017 Audit (A-B)

Item #2 Discussed in detail. The board instructed Mr. Curreri to hold off on any further discussion with Neglia until the escrow account that was asked for has been established. Mr. Davis requested that we have a discussion concerning the CSA engineer and Borough engineer in case an impasse arises due to conflicting requirements of the borough and the CSA.

Mr. Roseman requested that prior to demolition or building permits being issued, the Commissioners recommend that a letter be written to the Carlstadt Building Dept. and a copy to the Mayor Council stating that the borough please not issue any permits until the CSA engineer has had the time to review and accept the plans. The CSA must be made aware of any building demolition in their area with Laterals clearly identified and a plan

acceptable to the Authority to cap and fill any existing lines, if necessary it shall be the building owner to televise and properly identify the lines. Mr. Villano commented that we have been down this road before, the CSA must be notified prior to any demolition permits issued in its jurisdiction. All members agreed Mr. Roseman made a motion to have Mr. Curreri draft a letter to the Carlstadt Building Dept. and copy the Mayor and Council all members agreed, Mr. Curreri has been instructed to get the letter out ASAP.

(ON ROLL 5-0)

Mr. Davis commented that our engineer is doing a great job protecting the Authority he just doesn't want any issue to hold up the revitalization of our area.

Item #9 Mr. Curreri has contacted Eikon Planning on June 20, 2018 they have not responded. Mr. Curreri will follow up with an email by the end of the week.

PROFESSIONAL REPORTS

Richard Cedzidlo Esq.

Mr. Cedzidlo discussed his report under the rate discussion and he will have the necessary research for the board at the next scheduled meeting.

Pat Carberry Neglia Engineer

Mr. Carberry commented that he has nothing new on the grinder at Barell Ave since Mr. Curreri has received other information from a second supplier of the unit other than JWC.

No progress reported on the meter installation since we have utilized the escrow account. Mr. Davis questioned Mr. Curreri why nothing more has been done, Mr. Curreri stated that he was instructed by the board that he is to not comment or have any contact with their engineers the professionals are to acknowledge. Mr. Davis discussed his concern with us not responding once again Mr. Curreri informed the board that is was their request to not have any further contact until the Escrow account is replenished Mr. Curreri already went back once for a replenishment and we used that up plus another \$3840.00.

Mr. Maloney asked Mr. Cedzidlo if he had any contact with their attorney. Mr. Cedzidlo said he has not had any calls or e-mails since Mr. Carberry's last response of 3-27 in which was stated that Neglia is still not satisfied with the meter plans.

Mr. Davis made a motion authorizing Mr. Cedzidlo and Mr. Carberry to compose a letter based on Mr. Carberry's recommendations of 3-27 (including that the CSA has been absorbing costs not covered by the escrow) that starting in 2019 all TIER II users will be

billed the direct cost of processing from the BCUA plus the CSA service charge of providing the sewer service. Any following invoices will be billed and paid through the CSA Mr. Cedzidlo understands the necessity and will have the letter prepared by next week Mr. Maloney seconded the motion:

(On Roll 5-0)

COMMITTEE REPORTS

Mr. Curreri advised the commissioners of pumps at Jony Drive. The check valve on #2 needs to be replaced. Mr. Rivera elaborated that he noticed #1 pump not pumping properly taking longer to drain the level Universal was called in to inspect and originally the pump was air locked. The second day same problem we had the pump pulled and inspected pump was fine the mechanic however found a 2x4 watched inside the main on the #1 Pump. While inspecting the pumps they noticed the check valve on #2 Pump was stuck open. Universal removed the check valve and repaired the actuating arm for now. We have to replace the check valve assembly. Universal received a price for the original GA valve replacement of \$3357.00 Mr. Curreri consulted with Mr. Villano and Mr. Carberry they agreed it is a good price and recommended ordering the valve: all commissioners agreed and instructed Mr. Curreri to have it done.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the June 2018 Bills List Resolution #18-20. Mr. Lahullier moved the motion to approve Resolution #18-20; second by Mr. Maloney.

(ON ROLL 5-0)

RESOLUTIONS

N/A

OLD BUSINESS

Mr. Curreri reviewed collections: 3rd Quarter invoices will be mailed next week 2nd quarter late fees will be applied. Currently two accounts no payments for 2018 same ones in the past. Mr. Curreri will follow up with 3rd quarter. Thursday may 24 Manhole in the storm runoff was raised (pictures on file). 6-6 held meeting with Neglia, Mr. Cedzidlo, Mr. Villano and commissioner's Davis and Maloney. 6-17 grinder at Barell Ave off restarted once again.

NEW BUSINESS

Mr. Curreri reviewed Jony Drive costs of pumps #1 & #2 repair, reviewed quote for new check valve will follow up with Universal tomorrow.

Mr. Curreri reviewed options for Grinder replacement at Barell Ave. We received 2 quotes for the new units: one from Neglia for a JWC, and one from Franklin Miller. Both are close approximately \$35,000.00 complete new unit including direct drive motors (Hydraulics out dated). Major difference: JWC grinder oversized 50' cord immersible motor manufactured in CA. Franklin Miller fitted size for wet well, 60' cord, submersible pump, local manufacturer Livingston NJ. Universal and Rapid also inspected grinder they both recommended replacing the Hydraulic unit with a direct drove motor and gear reducer first to keep replacements costs down the grinder assembly was replaced in January of 2015, both companies are concerned that the hydraulic unit and motor are original from 2003 cannot adjust the hydraulic pressure anymore. Mr. Curreri is continuing the research to replace the hydraulic unit with a direct drive motor and gear reducer.

June 20 Mr. Curreri explained the CSA requirements concerning the new Hotel at 192 Paterson Plank Rd. with the engineer and the NJSEA.

Mr. Curreri recommended that the 3 month CD be renewed with Lakeland Bank @ 2% for 3 months. With the pending roof replacement at Jony and the Grinder at Barell, we need to keep those funds on hand. The board agreed and Mr. Curreri will have the papers for next week and follow up with signatures for our Secretary and Chairman or Vice Chairman.

Bookkeeper was here all day on 5-31-18 to finalize P&L for May a copy to all commissioners also kept on file.

Mr. Maloney brought up the possibility of researching the cost of voice taping the meetings, this would require another employee to transcribe verbatim minutes. Mr. Maloney requested a follow up of manhole inspections from Mr. Rivera. Mr. Rivera discussed locating 3 manholes in the area of Starke and Commerce Roads.

PUBLIC SESSION

Upon motion made by Mr. Lahullier second by Mr. Maloney at 9:04 p.m., the meeting was open to the public.

(ON ROLL 5-0)

With no one wishing to be heard, Mr. DeSimone made a motion to close the public session; second by Mr. Maloney, the public session was closed at 9:05 p.m.

(ON ROLL 5 -0)

ADJOURNMENT

Upon motion made by Mr. Lahullier; second by Mr. Roseman and unanimously passed on roll call vote, the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,