

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF JUNE 28, 2017

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Chairman T. Davis called the regular scheduled June 28, 2017 meeting to order at 7:00 p.m. and initiated roll call. Chairman T. Davis presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2017 and published by The Record on February 26, 2017 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Davis, Chairman
T. Maloney, Secretary/Treasurer
C. Lahullier, Commissioner
B. Curreri, Executive Director

Absent: V. DeSimone, Vice Chairman
J. Schettino, Commissioner

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; C-3 Operator N. Villano, Lead Pump Operator N. Rivera, and Purchasing Agent R. Esposito

PLEDGE TO THE FLAG

Led by Chairman T. Davis

7:04 PM Vice Chairman T. Davis moved a motion to have Executive Director Mr. Curreri preside over the meeting; seconded by Mr. Maloney.

ON ROLL (3-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the Special Commissioners Meeting Minutes of Wednesday June 14, 2017 as presented.

ON ROLL (3-0)

Executive Director Mr. Curreri asked for corrections or deletions to the Regular Scheduled Meeting Minutes of May 24, 2017 as presented. Mr. Davis moved the motion; seconded by T. Maloney.

ON ROLL (3-0)

COMMUNICATIONS

1. P. Carberry to Dr. Pepper
2. B Curreri to Hernan Lopez BOH Grease Traps
3. Dr. Pepper to R. Cedzidlo refund.
4. Zoning Board to CSA (2 pages)
5. B. Curreri to Carlstadt Zoning Board.
6. Universal Quote Generator Service at Barrel Ave
7. P. Carberry Hampton Inn.
8. Chase Bank Mill Account.
9. Whitman Company OPRA request 120 Asia Place.
10. Pump hours 2017

ITEM 1: Removed for further discussion under Mr. Carberry's report.

ITEM 6: Mr. Curreri reported the generator at Barel Ave was running for 36 hours over a two week period due to PSEG power lines being dried out and necessary to replace.

Mr. Curreri does not have any information on the last time a preventive maintenance or service was performed on the generator. Since it has been running considerably longer than normal we should have it serviced. The board agreed and requested Mr. Curreri to receive more quotes and have the service performed by the lowest cost.

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo discussed with the board that Dr. Pepper was a little troubled with his letter of May 10 requesting immediate payment be refunded back to the CSA for the oversight of Dr. Pepper's 4th quarter 2016 payment. Dr. Pepper responded and paid the balance due which, was deducted from the 4th quarter 2016. Mr. Cedzidlo has been in contact with Ms. Dalfonso of Dr. Pepper concerning the meter installation site survey, we were given two dates to pick from after consulting with our Engineer and Mr. Arnold of the Dr. Pepper group it was decided the survey would be performed on Saturday July 8th, 2017 Dr. Peppers Engineer Mr. Arnold agreed. Mr. Curreri commented he will be on site for the survey.

Chairman Davis questioned about payment of the survey fee it was his understanding that at the meeting with Dr. Pepper's representatives concerning the installation all costs will be covered by them. Mr. Lahullier recommended that Mr. Cedzidlo advise them by a letter of their initial intentions to pay all fees. Board members agreed and Mr. Lahullier made a motion to have Mr. Cedzidlo compose the letter seconded by Mr. Maloney.

(ON ROLL 3-0)

Pat Carberry Neglia Engineers

Mr. Carberry discussed Dr. Pepper's scope of work which is scheduled for July 8th. Mr. Carberry requested the Board's authorization for the survey in the amount of \$2,500. Mr. Cedzidlo commented that at the initial meeting the plant manager stated that the work would require shut down, Mr. Villano assured them that it would not require a plant shutdown and after he site survey is performed we will have a better knowledge of the installation location and time Mr. Carberry agreed and will have the recommendations for the meter location, design, time and costs after the site survey is completed. Dr. Pepper would pay all services associated with the installation. Chairman T. Davis made a motion to authorize Neglia to proceed with the understanding that Mr. Cedzidlo will advise them that all costs associated with the installation will be the responsibility if Dr. Pepper by letter seconded by Mr. Lahullier.

(ON ROLL 3-0)

Hampton Inn Mr. Curreri requested that we review plans for the addition of rooms at the Hampton Inn. Mr. Carberry recommended that \$2,000.00 be put into to escrow for professional fees to review and discuss a new connection and flow predictions of the new addition. Mr. Carberry has been in contact with Dewberry Engineers and is awaiting plans and flow studies to determine the best possible conclusion.

XPO Logistics on Moonachie Ave is requesting to connect into their Lateral for discharge of ground water accumulated during the removal of fuel storage tanks. Mr. Villano and Mr. Carberry recommended a meeting with XPO to discuss the discharge flow and a onetime discharge permit, Mr. Villano commented that we have a onetime permit application included in our rules and regulations.

PAYMENT OF BILLS

Mr. Curreri presented the board with the June 2017 bills list Resolution #17-18. Chairman Davis made the motion to approve resolution #17-18; seconded by C. Lahullier.

(ON ROLL 3-0)

OLD BUSINESS

Mr. Curreri reported that currently we have 13 accounts past due for 2017. Mr. Curreri is in contact with all 13 and has been assured that all invoices will be paid.

Collections are at \$583,000 from the 1st and 2nd quarter billing. We are close to our budgeted revenues for the year of \$1,100,669.00.

Rate Study: Mr. Curreri has been in contact with Mr. Farina of Garbarini Co to submit an outline/summary of what is needed, he will meet with our bookkeeper to assess the figures and recommend what we could perform in house to save costs. We would supply Garbarini with the information then they can come up with a proposal to complete projections in order and give CSA a comment section on projections for the next five (5) years then Mr. Curreri can continue with updates yearly to coincide with our budget projections.

NEW BUSINESS

3rd quarter billing will be mailed the first week of July.

Mr. Curreri met with Kevin McBride of McBride realty in reference to forced main sewer lines running south from 333 Washington Ave he copied two maps of the area, they are interested in building a warehouse.

Delivered maps to the borough building department in reference to the ongoing roadwork at Kero Rd Security Holdings is interested in the existing storm drainage in that area.

Mr. Curreri and Mr. Rivera met with Verizon representatives for a quote to change over internet and phone service due to the rising cost of Comcast our savings would be \$90.00 to \$100.00 per month over a two year period. The Board approved Mr. Curreri to change service providers.

Monday June 26 the grinder at Barell Ave jammed again it would not reset Nick Rivera responded and called in Universal the teeth had to be cleaned out and the motor reversed now working as intended, it usually binds up a few days after heavy rain with mostly rags and plastic bottles.

We have been working on manhole identification and map location, one of the manholes on Commerce Road is in the Island covered with debris, we would like to have the DPW Jet Commerce and cut the weeds to see if we can uncover the manhole I am seeking the board's approval to contact our DPW for assistance board members agreed to contact the borough.

Meeting with Tribeca Ovens in regards to the installation of a double compartment grease trap outside the building Tribeca has been advised that we recommend a grease trap and they would have to submit drawings to our office for engineering review.

Meeting with Citroil concerning the sealing of the bench wall in the manhole adjacent to the Solar Panel installation.

PUBLIC SESSION

Upon motion made by Chairman T. Davis; seconded by C. Lahullier at 7:58 p.m., the meeting was open to the public.

(ON ROLL 3-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Chairman T. Davis, the public session was closed at 8:00 p.m.

(ON ROLL 3-0)

CLOSED SESSION

None Requested

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

N/A

ADJOURNMENT

Upon motion made by Mr. Maloney; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 8:02 p.m.

Respectfully Submitted,