

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF June 22, 2016

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Chairman Robert Lahullier, called the regular scheduled June 22, 2016 meeting to order at 7:00 p.m. Mr. Curreri initiated roll call. Vice Chairman Thomas Davis, presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2016 and published by The Record on March 10, 2016 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

- R. Lahullier, Chairman
- T. Davis, Vice Chairman
- V. DeSimone, Secretary/Treasurer
- J. Schettino, Commissioner
- C. Lahullier, Commissioner
- T. Maloney, Alternate Commissioner
- B. Curreri, Executive Director

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; Purchasing Agent/Administrative Assistant, R. Esposito and Lead Pump Operator N. Rivera.

MEMBER ABSENT

D. Villano C3 Operator

PLEDGE TO THE FLAG

Led by Mr. Davis

Vice Chairman T Davis moved a motion to have that Executive Director Mr. Curreri preside over the meeting seconded by Mr. R. Lahullier.

ON ROLL (5-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections or deletions to the regular scheduled meeting of May 25, 2016 meeting.

Mr. Cedzidlo requested amending page #1 Mr. Villano is listed as a C4 license operator it should read C3 license operator. Mr C. Lahullier requested page #2 Roll Call on the meeting minutes of May reflect that he arrived at 7:20 Pm and was not in attendance at the time of roll call (4-0) Mr. C Lahullier arrived 7:20 pm. Mr. Davis made a motion to accept the amended minutes seconded by Mr. R Lahullier.

ON ROLL (5-0)

COMMUNICATIONS

Mr. Curreri presented for review and/or discussion the May 2016 communications:

1. **State of new Jersey**
Credit due from last quarter 2013 up until 12-31-2015
(Discuss in closed session) Personnel
2. **Abatement credits.**
Recommendation of Neglia comments necessary for our By- Laws revisions.
9 pages please review discussion. Have comments prepared for July meeting.
3. **Borough of Carlstadt**
Repaving of Industrial areas under the CSA
4. **Maintenance Log sewer cleaning DPW May 2016**
Starke Rd Manhole frame (covered under paving project ?)
5. **Estimate cleaning of Barell Ave pump house.**
2 pages included Certificate of Insurance
6. **Estimate painting of new doors at Barell Ave (S Incline, LLC)**
2 pages included Certificate of Insurance
7. **Estimate painting of new doors at Barell Ave (Mr. Paint)**
8. **By-Laws Adopted February 25, 1998**
8 pages please review. Have comments prepared for July meeting.
9. **PERS contribution increase effective with July pay period.**
2 pages
10. **CASA payroll notification of pension increases.**
11. **Borough of Carlstadt last page of meeting minutes from June 2, Mayor and Council**
Caucus meeting. Appointing Craig Lahullier to the unexpired commissioner term
and Thomas Maloney to the unexpired Alternate commissioner seats.
12. **CSA received a full set of plans for the Senior Housing on Seventh Street**
The copy will be kept on file at the CSA office.
13. **Pump Hours**
14. **Certificate Of Workmen's Comp (Rapid)**

Item #1 removed from communications will require further discussion in closed session due to the effect on personnel.

Item #2 Mr. Curreri requested all commissioners to have comments prepared for July meeting he will then make changes to be discussed at the August meeting.

Item #3 Mr. Davis requested that Mr Curreri do the leg work and get quotes to televise and clean the Barell line to define the necessity as to why the whole line has to be replaced.

Mr. Cedzidlo has prepared a resolution requested by Neglia.

Item #11 was discussed that we need a Resolution adopted by The Borough for all appointments to the CSA, it was further decided by the Board of Commissioner that Mr. Curreri will prepare a letter to the Mayor and Council of the Borough that going forward all appointments to the CSA must be done by Resolution before anyone will be added as a CSA commissioners.

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo –

Presented the board with a draft copy of a Resolution to have Neglia Engineers submit bid specification for the replacement of main and lateral sewer lines for Barell Ave under the Borough of Carlstadt repaving bid. As a cost savings measure to the rate payers and prior to the repaving of Barell Ave it will be necessary to replace the sewer line and possibly 4 lateral lines which have infiltration and backups. A discussion concerning the need to replace the main line occurred with a request to Neglia Engineering to submit a timeline of History and a copy of the camera study. Mr. Davis made a motion seconded by Mr. DeSimone that if necessary Mr. Curreri is authorized to receive quotes not to exceed \$1500.00 to camera and jet the line if necessary.

ON ROLL (5-0)

Mr. Carberry commented that the last time the sewer line at Barell was cleaned a large amount of solid substance had to be removed. It was Mr. Carberry's recommendation that there was definitely a source of infiltration in the main line causing a buildup of a glue like substance.

The resolution will be held over until the board receives the information requested.

Pat Carberry

Engineer, Pat Carberry - reported on the following:

Jony drive pump house. Mr. Carberry commented that he already had 13 companies pick up the bid packages.

PAYMENT OF BILLS

Mr. Curreri presented the board with the June 2016 bills list Resolution #16-22:
Upon presenting resolution #16-22, Mr. DeSimone made the motion to pass resolution #16-22;
Seconded by Mr. C. Lahullier.

ON ROLL (5-0)

RESOLUTIONS

#16-22 Payment of May 2016 Bills.

OLD BUSINESS

Mr. Curreri reported on collection for the second quarter of 2016.
Collections for the 2nd quarter are at 98% with \$3240.00 still outstanding for the year. Bank balance of \$1,375,225.00 after Junes bills list.

Mr. Curreri reported that Mr. Rivera started on June 1, 2016. Mr Rivera was set up with the computer log in for email and was given access to all computer files that Mr. Curreri and Ms. Esposito currently have.

Mr. Curreri attended a meeting with Mr. Farina and Mrs. Ambrose to discuss New Jersey payroll refund.

Mr. Curreri reviewed the quotes received for painting of the doors at Barell. The job was performed by S Incline of Carlstadt the; lowest price of \$325.00.

Universal pump was again at Jony drive with Mr. Rivera pump #2 hours are still running over 2 times longer that the #1 pump. Universal diagnosed the problem as the #2 pump drawing less amps that the #1 pump therefore it was pumping slower and take longer to lower water level. After numerous attempts and testing Universal reset the Avatar unit on pump #2 to the same settings as the #1 pump.

NEW BUSINESS

Mr. Curreri inquired with Lakeland bank to add our new Secretary/ Treasurer Mr. DeSimone to the bank account for signature and access. All required paperwork has been completed signature cards signed and Mr. DeSimone information has been forwarded to Lakeland he is now eligible to sign checks.

On June 9th Mary Jane and I filed the C-9 refund sheet it was required that Mr. Cedzidlo Notarize the same prior to submitting form to the state for our refund. Mary Jane also created a worksheet showing the amount owed to each employee the majority of the refund is due back to the employer.

Korsens cleaned Barell Ave pump house Mr. Curreri reported the pump house is now clean with the new ventilation, doors installed and painted Nick and I will order shelving for storage. I invite all commissioners to come and inspect Barell Ave station.

Mr. Curreri reported that he received several calls concerning the Jony Drive project, Mr. Curreri would not give out any information. All requests have been advised to contact Neglia Engineers.

PUBLIC SESSION

Upon motion made by Mr. Davis seconded by Mr. C Lahullier at 7:43 p.m., the meeting was open to the public.

ON ROLL (5-0)

With no one wishing to be heard Mr. C Lahullier made a motion to close the public session seconded by Mr. Davis, the public session was closed at 7:44 p.m.

ON ROLL (5-0)

CLOSED SESSION

Upon Motion made by Mr. T Davis, seconded by Mr. C Lahullier, and unanimously passed on roll call vote, the Board went into Closed Session at 7:45 p.m.

ON ROLL (5-0)

Mr. Carberry and Ms. Esposito have been asked to leave the meeting and that they will not be required to return.

Action taken upon return to Public Meeting

Board resumed meeting at 8:06 p.m. Motion made by Mr. Davis seconded by Mr. C Lahullier

ON ROLL (5-0)

Mr. Davis made a motion to authorize attorney to prepare a resolution eliminating one of the pump operator positions seconded by Mr. C Lahullier.

ON ROLL (5-0)

Mr. R Lahullier made a motion to authorize the Attorney and Executive Director to refund the pro-rated portion of the State refund for overpaid Disability taxes paid by the employees according to Auditors recommendation seconded by Mr C Lahullier.

ON ROLL (5-0)

The commissioners authorized Mr. Cedzidlo to research starting salaries for new commissioners and pump operators all members are in agreement.

ADJOURNMENT

Upon motion made by Mr. R. Lahullier, seconded by Mr. V DeSimone, and unanimously passed on roll call vote, the meeting was adjourned at 8:26 pm.

Respectfully Submitted,