

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF MAY 23, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Chairman DeSimone called the regular scheduled May 23, 2018 meeting to order at 7:00 p.m. and initiated roll call; Chairman DeSimone presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

V. DeSimone, Chairman
T. Maloney, Vice Chairman
T. Davis, Secretary
B. Curreri, Executive Director

Also present were John Farina (Garbarini), Maryjane Ambrose, Engineer, P. Carberry; R. Cedzidlo Attorney; C-3 Operator N. Villano; N. Rivera Lead Pump Operator and Purchasing Agent R. Esposito

Commissioner W. Roseman (Arrived 7:20 p.m.)

Absent: C. Lahullier, Commissioner
S. Judge (Alt)

Open Public Meeting Announcement

Read by Chairman DeSimone

PLEDGE TO THE FLAG

Led by Chairman DeSimone

At 7:04 p.m. Chairman DeSimone requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Davis moved the motion; seconded by Mr. Maloney

(ON ROLL 3 -0)

Executive Director Mr. Curreri introduced John Farina from Garbarini and Maryjane Ambrose. Mr. Curreri requested a motion to suspend the normal order of business for our auditors to review the 2017 Audit. Mr. Maloney moved the motion: seconded by Mr. Davis.

(ON ROLL 3-0)

Mr. Farina presented the board with a bound copy of the 2017 annual Audit prepared by Garbarini & Co. Mr. Farina explained the Audit wasn't ready for review at our April meeting as he was waiting for the liabilities portion of the Authority responsibility to PERS. Mr. Farina reviewed the audit pages, following the audit review Mr. Farina reminded the commissioners that there are no audit recommendations required moving forward. Mr. Farina thanked Mr. Curreri and Ms. Ambrose for their time and cooperation in preparedness for the audit.

As was the issue in 2016, we received the BCUA invoice that showed significant charges for TIER II.

Commissioner Davis asked for an opinion on the roof repair at Jony Drive pump house since the roof has been leaking and is the original metal prefabricated roof panels the Authority is in the process of following up on quotes to replace the panels, would this be a Capitol expensed and if possible would we be able to have it replaced this year? Mr. Farina responded, yes since we have the Jony Drive pump house in the 2018 Budget listed for capital improvements we are able to move forward. Following Mr. Farinas review Mr. Curreri polled the commissioners if they had any questions on the audit review all commissioners replied in the affirmative. Mr. Curreri presented and read Resolution #18-19 Certification of 2017 Audit, Mr. Davis made a motion to approve Resolution #18-19; seconded by Chairman DeSimone.

(ON ROLL 4-0)

7:27 p.m. Executive Director Mr. Curreri asked if the commissioners are satisfied with the audit presentation; with no exceptions at 7:27 p.m. Mr. Curreri recommended to dismiss Mr. Farina and Ms. Ambrose. Mr. Davis moved the motion seconded by Mr. DeSimone.

Mr. Farina and Ms. Ambrose have been excused from the meeting.

(ON ROLL 4-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of April 25, 2018. Mr. DeSimone made a motion to accept the minutes as presented; seconded by Mr. Maloney.

(ON ROLL 4-0)

COMMUNICATIONS

1. Public Notice Rate Hearing
2. Record Notice 5/14/18
3. Star Ledger Notice 5/14/18
4. BCUA TIER II User Fee (2 Pages)
5. Chase Bank to BC Mills Account closing
6. Bowman Consulting RE: Motts meter (Neglia, Cedzidlo) (3 Pages A-C)
7. Resolution #18-19 2017 Annual Audit acceptance and review
8. Garbarini & Co (Maria) Rate study Tier II charges (4 Pages A-D)
9. Neglia Invoice.

ITEM #6: Removed for discussion under professional reports.

PROFESSIONAL REPORTS

Richard Cedzidlo Esq.

Mr. Cedzidlo commented that our Public Notices has been advertised for June meeting.

Pat Carberry Neglia Engineer

Mr. Carberry started the discussion concerning Bowman Consulting regarding the Dr. Pepper meter installation. Mr. Curreri reminded Mr. Carberry that the escrow account has

been utilized. The commissioners authorized payment for the last amount of \$2,480.00 to be paid and that no further action be taken by them until the funds are replenished. Bowman is requesting another meeting to proceed with the requirements of the authority. Mr. Davis commented that no further action be taken until all conditions of the authority have been met. Mr. Cedzidlo is authorized to contact Dr. Pepper and advise that no other review concerning the meter will be performed without the payment of escrow. All commissioners agreed. Mr. Roseman has concern about the time it is taking to have this meter installed, Mr. Carberry responded that they have not yet met all the requirements that he has requested.

320 Paterson Plank Road, LLC has not yet responded to Mr. Carberry's request for more information regarding the building use or additional options of a new sewer lateral.

The grinder at Barell Ave is in desperate need of replacement. The grinder is from 2004, the hydraulic unit and teeth need to be overhauled. The new design and direct submersible electric drive motors, grinders are much more efficient and require less maintenance and electrical operation. Mr. Carberry received an estimate on the grinder cost not including R&R or Electrical costs. The board raised a question of not replacing the grinder. Mr. Villano does not recommend that option at the least install bar screen, following a discussion that the grinder would have to be removed. Mr. Villano recommends that we proceed with the installation of a new redesigned electric motor direct operation. The board directed Mr. Curreri to research grinder operation and contact some vendors for their opinions. Mr. Roseman asked Ms. Esposito to research if any suppliers are listed on the New Jersey State contracts. Mr. Davis recommended that we contact Mr. Farina in case this becomes an emergency replacement and ask how would the CSA proceed?

COMMITTEE REPORTS

Mr. Rivera commented on Jony Drive. He has contacted a second builder for the roof panel replacement but due to the rain they cancelled the site visit. Hopefully they will reschedule prior to the June Meeting.

Mr. Rivera scheduled construction for tomorrow May 24, 2018 for the raising and sealing of the manhole at 510 Commercial Ave in the culvert. Ms. Esposito reviewed and issued the required purchase order for Garden State Curbs & Sidewalks.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the May 2018 Bills List Resolution #18-18. Mr. Roseman moved the motion to approve Resolution #18-18; seconded by Mr. Maloney.

(ON ROLL 4-0)

RESOLUTIONS

Resolution #18-19 Certification of 2017 Annual Audit

OLD BUSINESS

Mr. Curreri reviewed collections currently we have 8 late accounts. Late fees will be assessed starting with 3rd quarter billing. Our TIER II rate notice has been published in 2 newspapers for the June meeting. Discussion for a replacement grinder has been covered. Mr. Curreri will work to have more information for the June meeting.

Universal quoted on retrieving the manhole covers from the dry well at Barell \$800- \$900 we will look into other quotes.

NEW BUSINESS

Mr. Curreri reviewed a certified letter from the NJSEA concerning the new construction of a Hotel at the corner of PP Rd and Gotham Parkway. Mr. Villano commented that this is for a storm water discharge into Peach Island creek only. We have not received any plans or information from the NJSEA; it is Mr. Villanos understanding that the CSA should be notified by the NJSEA when applications are submitted to the NJSEA. This has been discussed since the addition to the Hampton Inn. Mr. Villano recommended that Mr. Curreri contact the NJSEA for any information and set up an escrow account in the owner's name for Neglia to review the sewer connections. On May 16, 2018 Mr. Phillips and Mr. Wier of the BCUA met at the Authority at the request of Mr. Maloney to discuss any assistance they can offer in identifying infiltration to the system. Mr. Phillips responded that the BCUA is requesting all buildings be inspected for sump pump and gutter/leader connections to the sanitary systems.

PUBLIC SESSION

Upon motion made by Mr. DeSimone seconded by Mr. Davis at 8:27 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. DeSimone made a motion to close the public session; seconded by Mr. Roseman, the public session was closed at 8:28 p.m.

(ON ROLL 4 -0)

CLOSED SESSION

None Requested

ADJOURNMENT

Upon motion made by Mr. DeSimone; seconded by Mr. Davis and unanimously passed on roll call vote, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,