

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF MAY 24, 2017

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Chairman T. Davis called the regular scheduled May 24, 2017 meeting to order at 7:00 p.m. and initiated roll call. Chairman T. Davis presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2017 and published by The Record on February 26, 2017 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Davis, Chairman
V. DeSimone, Vice Chairman
T. Maloney, Secretary/Treasurer
C. Lahullier, Commissioner

B. Curreri, Executive Director

Absent: J. Schettino, Commissioner

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; C-3 Operator N. Villano and lead Pump Operator N. Rivera.

PLEDGE TO THE FLAG

Led by Chairman T. Davis

7:04 PM Vice Chairman T. Davis moved a motion to have Executive Director Mr. Curreri preside over the meeting; seconded by Mr. C. Lahullier.

ON ROLL (4-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the Special Commissioners Meeting Minutes of Wednesday May 10, 2017 as presented. Mr. Davis made a motion to accept the Special Commissioners Meeting minutes as presented; seconded by Mr. DeSimone.

ON ROLL (4-0)

Executive Director Mr. Curreri asked for corrections or deletions to the Regular Scheduled Meeting Minutes of April 26, 2017 as presented. Mr. DeSimone made a motion to accept the Regular Scheduled Meeting Minutes of April 26, 2017 as presented; seconded by Mr. Lahullier.

ON ROLL (4-0)

COMMUNICATIONS

1. Confirmation letter Camp Marcella
2. N. Rivera inspection letter Avenue A
3. Hernan Lopez FDS due May 31, 2017

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo presented the board with the final draft of the Dr. Pepper letter concerning the installation of a meter for sewerage discharge. After reviewing the letter the board requested to have Mr. Cedzidlo transmit the letter immediately to Dr. Pepper including the Scope of Work Meter Application prepared by Mr. Carberry of Neglia Engineers. During the May 10 meeting the board had requested Mr. Curreri to contact Mr. Cedzidlo for his opinion on filling the vacant Chairman's seat. Mr. Cedzidlo commented and recommended the board has the authority to choose a new Executive Committee prior to the re-organization meeting due to the untimely passing of our chairman. Mr. Cedzidlo proposed that the board take up discussion of the voting process under new business.

Mr. Cedzidlo has not received any response from Hampton Inn. Mr. Curreri stated that he has been in contact with Mr. Super of Hampton Inn and he is waiting for their engineer to compute that estimated usage from the new Hotel addition. Mr. Curreri did stress to Mr. Super that they are responsible for any future backups caused by the Hotel and that the authority will require all drawings for sewer connections of the new building addition. Upon receipt of the drawings, Neglia engineers will provide a professional opinion on the new added volume/connection to the existing 6 inch sewer line, it may

be necessary for Hampton Inn to open an escrow account with the Authority for any future construction related costs to the Authority.

Pat Carberry Neglia Engineers

Mr. Carberry reviewed his April 25, 2017 letter of work involved and cost estimate to perform a site survey and meter drawings for the Dr. Pepper meter installation.

Mr. Carberry reviewed the past communications with Mr. David Arnold of Dr. Pepper concerning the meter installation.

PAYMENT OF BILLS

Mr. Curreri presented the board with the May 2017 bills list Resolution #17-17. Mr. Maloney made the motion to pass resolution; seconded by Mr. DeSimone.

(ON ROLL 4-0)

OLD BUSINESS

Mr. Curreri discussed the letter addressed to 217 Washington Ave. Mr. Rivera upon his inspections of the CSA mainlines and manholes he discovered a broken lateral coming into the manhole from 217 avenue A the mainline seemed to be working as intended in other areas of Avenue A and no other exceptions noted.

Mr. Curreri reported that currently we have 15 accounts pat due for 2017. Mr. Curreri is in contact with all 15 and has been assured that all invoices will be paid.

Mr. Curreri reported on the progress with Hampton Inn construction we are awaiting the engineering report for estimated flow.

Chase bank Mills account still ongoing it is now under control of Chase bank legal office.

Mr. Curreri presented the board with copies of Rate Studies provided by Mr. Garbarini. With Pauls recommendation Mr. Curreri will contact Maryjane with the boards concerns in regards to keeping the costs down. Between Mr. Villano, Maryjane and myself if we could research the necessary information required in house it will greatly lower the costs to the Authority.

NEW BUSINESS

On Saturday May 6 we received a call from pump operator Scott Judge that the generator was running at Barell Ave. Mr. Rivera responded and checked the station for power then checked surrounding business they all had power except our building. PSEG was notified at 11:00am. PSEG arrived on scene at 3:00 pm and inspected the transformers on the first pole south east of Barell Station one of the transformers was found to be defective. PSEG replaced the transformer and notified Mr. Rivera that when the generator is running the mainline power source has feedback to the pole, PSEG will notify the Authority of its conclusion and what repairs need to be completed.

Once again on May 18 while Mr. Rivera was performing inspections at Barell he notified Mr. Curreri that he generator was running again, Mr. Curreri also responded and we contacted PSEG they arrived

at 11:00 Am once again as PSEG checked the feeder line and transformer they noticed the 2nd pole tap line was cracked, upon further inspection I was advised that the line was broken and dried due to age and possibility that when the transformer was changed PSEG workers bent the Tap Line a little to much causing it to crack due to its age and the extreme winds we have been having in the area. It was necessary for the PSEG worker to wait for assistance to change the tap line due to safety reasons, once work was completed the station was checked for full power and all cleared at 5:45pm.

Mr. Curreri recommended to the board that we have the Barell Ave generator serviced since it has ran for 30 hours within the last 3 weeks and we do not know when the last service was performed. We will have the quarterly pump house inspection performed in June and at that time I will have the generator inspected.

Second quarter invoices are being paid with on time remittance close to 85%.

While in the process of contacting past due accounts I was notified that 455 Meadow Lane Drive Shop had vacated the premises, I am currently in the process of contacting the building owner in Montville NJ for pat charges in the amount of \$435.10 for this year.

Based on the advice of our attorney Mr. Davis requested that the board appoint a new Executive Committee starting with the chairman, all board members agreed.

Mr. Curreri asked for nomination to chairman:

Mr. Lahullier nominated Mr. Davis to move up to chairman seconded by Mr. DeSimone

Mr. Curreri polled board members for any other nomination with no remarks the Chairman nomination was closed.

ON ROLL (3-0) 1 abstain

With the promotion of Mr. Davis to Chairman the Vice Chairman seat is now vacant, Mr. Curreri asked for nominations:

Mr. Davis nominated Mr. DeSimone for Vice Chairman seconded by Mr. Maloney.

Mr. Curreri polled board members for any other nomination with no remarks the Vice Chairman nomination was closed.

ON ROLL (3-0) 1 abstain

With the promotion of Mr. DeSimone to Vice Chairman the Secretary/ Treasurer seat is now vacant, Mr. Curreri asked for nominations:

Mr. Davis nominated Mr. Maloney for Secretary/ Treasurer seconded by Mr. DeSimone.

Mr. Curreri polled board members for any other nomination with no remarks the Secretary/ Treasurer nomination was closed.

ON ROLL (3-0) 1 abstain

Mr. Curreri mentioned that he will start working on the 2018 budget with our bookkeeper Maryjane in the next few weeks and will try to have a draft worksheet for our June meeting.

PUBLIC SESSION

Upon motion made by Mr. Maloney; seconded by Mr. Lahullier at 7:46 p.m., the meeting was open to the public. (ON ROLL 4-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. Maloney, the public session was closed at 7:47 p.m.

(ON ROLL 4-0)

CLOSED SESSION

None Requested

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

N/A

ADJOURNMENT

Upon motion made by Mr. Maloney; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,