

**CARLSTADT SEWERAGE AUTHORITY**

**CARLSTADT, NEW JERSEY**

**REGULAR MEETING MINUTES OF MAY 25, 2016**

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

**7:20 P.M. CALL OF ROLL**

In the absence of Chairman Robert Lahullier, Vice Chairman Nicholas Rivera called the regular scheduled May 25, 2016 meeting to order at 7:20 p.m. Mr. Curreri initiated roll call. Vice Chairman Nicholas Rivera, presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2016 and published by The Record on March 10, 2016 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

- N. Rivera, Vice Chairman
- T. Davis, Secretary/Treasurer (Arrived 7:18 PM)
- J. Schettino, Commissioner
- V. DeSimone, Commissioner
- C. Lahullier, Alternate Commissioner (Arrived 7:20 PM)
- B. Curreri, Executive Director

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; Purchasing Agent/Administrative Assistant, R. Esposito and C-3 Licensed Operator, D. Villano.

**MEMBER ABSENT**

R. Lahullier Chairman

**PLEDGE TO THE FLAG**

Led by Mr. Rivera

Vice Chairman N. Rivera requested that Executive Director Mr. Curreri preside over the meeting.

## **APPROVAL OF MINUTES**

Executive Director Mr. Curreri asked for corrections or deletions to the regular scheduled meeting of April 27, 2016 meeting.

Mr. Davis requested amending page #5 the 5<sup>th</sup> paragraph to read that Mr. R Lahullier made a motion for Mr. Curreri to contact Mr. Cedzidlo upon his return from vacation and that he was authorized to prepare the necessary Resolution #16-20 for Mr. Rivera at the starting salary of \$75,000 per year and compose an employee contract. Motion was seconded by Mr. DeSimone.

ON ROLL (4-0) Mr. C Lahullier arrived 7:20 pm

## **COMMUNICATIONS**

Mr. Curreri presented for review and/or discussion the May 2016 communications:

- 1. AUDIT Public Notice**  
As posted under notices in the newspaper
- 2. QPA Robyn Esposito information for paying Utility Bills**  
Utility bill no longer require a purchase order
- 3. Acct # 5730 Paid in Full property sold**
- 4. #2770 Overdue from 2015 Paid in full all Interest**
- 5. Sewer Maintenance Log DPW**
- 6. Loss Control report Jony Drive and Barell Ave.**

## **PROFESSIONAL REPORTS**

### **Richard Cedzidlo, Esq.**

Attorney, Richard Cedzidlo –

Discussed the information requested by Mr. O’Neill from FTI consulting, concerning the Scientific Chemical superfund site located at the corner of Gotham Parkway and Paterson Plank road. Mr. Cedzidlo is in the process of discussing a tolling agreement and will report at the May meeting. Mr. Cedzidlo credited Mr. Curreri for not releasing any information without his knowledge until a tolling agreement is reached. Mr. Curreri consulted with Mr. Cedzidlo in response to the questions in the following email sent to him from FTI consulting:

➤ EMAIL AS RECEIVED FROM FTI!!!!!!!!!!!!!!!

Brian, I realize that you are relatively new at CSA and might not be all that familiar with Jim's record-keeping. I do recall that Jim maintained index card records and file folders on sewer hook-ups and fees; however, I am not sure if he arranged these records alphabetically, or by address/Block & Lot. FYI, both Borough and NJMC show SCP with two different addresses, 216 and 320 Paterson Plank Road; Carlstadt Block 124, Lots 1-5; (old Blocks 151 & 155, Lots 31 & 15). SCP, which also operated under the name Inmar, occupied the Paterson Plank Road property from approximately 1967 to about 1981.

Mr. Cedzidlo stated that to date, no action had been made with closing out Escrow Account Mills (Chase Account). It is still pending with chase at their California business office. He will continue to follow up.

Mr. Cedzidlo presented the Board as information a draft copy of the \Transfer Agreement to dissolve the Joint Meeting.

Mr. C Lahullier commented on the agreement that all towns have agreed to dissolve the tri boro.

At this time Mr. Davis made a motion to authorize Mr. Cedzidlo to review and comment on the agreement exploring the dissolution of the Tri Boro. Seconded by Mr. Rivera

ON ROLL (5-0)

**Pat Carberry**

Engineer, Pat Carberry - reported on the following:

Presented the Board with the final plans and documents necessary to advertise Bids on the new construction of Jony drive pump house. Mr. Carberry recommended that the bids be received for the July meeting and the Notice advertised in the newspaper next week. Mr. Curreri and Ms. Esposito will have the notice ready for advertising by next week. Neglia engineering will prepare the notice and Mr. Cedzidlo will review notice prior to advertising.

Mr. C. Lahullier made a motion to advertise bids for the construction of the new pump station at Jony drive; Seconded by Mr. DeSimone.

ON ROLL (5-0)

Mr. Carberry reported that the new doors have been installed at the Barell Ave pump house according to specifications and are in working order. Mr. Curreri thanked Mr. Davis for spending his day at the Barell Ave Pump House during the construction in his absence. Mr. Curreri will receive quotes for the sanding and painting of doors.

## **PAYMENT OF BILLS**

Mr. Curreri presented the board with the April 2016 bills list Resolution #16-21:  
Upon presenting resolution #16-21, Mr. Rivera made the motion to pass resolution #16-21;  
Seconded by Mr. C. Lahullier.

ON ROLL (5-0)

## **RESOLUTIONS**

#16-21 Payment of April 2016 Bills.

#16-20 Mr. Davis made a motion to memorialize March Resolution #16-20 appointing Nicholas Rivera as Lead Pump Operator from June 1, 2016 through May 31, 2021 seconded by Mr. DeSimone.

ON ROLL (4-0) 1 Abstain Mr. Rivera

## **OLD BUSINESS**

Mr. Curreri reported that account #2770 has been paid in full including interest due from 2015 by the building owner and that the tenant has been evicted. With the payment last month of Ashtin Truck repair for 2015 and 2016 this brings the total of 100% collected for 2015. There will be no tax liens from the CSA for 2015.

Collections for the 2<sup>nd</sup> quarter are at 94% with \$9460.00 still outstanding for the year. Less than 10% for the year collections up to date total \$559,000.00. Account balance approximately \$1,356,000.00 after April's bills list.

## **NEW BUSINESS**

Mr. Rivera presented the board with a copy of his proposed resignation letter to the Mayor and Council as of May 31, 2016.

Mr. Curreri inquired with the board attorney about a replacement for Mr. Riveras seat as Vice chairman. Mr. Cedzidlo advised the board that a replacement can be nominated and a vote taken for the vacancy effective as of June 1, 2016 for the unexpired term. This will keep all officer chairs in order in case of any absences for the June meeting.

Mr. Curreri advised the Board that, at this time, he would like to open the nomination to fill the unexpired term of Vice Chairman Nicholas Rivera to coincide with his resignation. Mr. DeSimone made a motion to appoint Mr. T. Davis as Vice Chairman effective June 1, 2016 motion was seconded by Mr. C. Lahullier.

ON ROLL (3-0) 2 Abstain Mr. Rivera and Mr. Davis

Mr. Curreri advised the Board with the vacancy of Mr. Davis as Secretary/ Treasurer there is another vacancy which must be filled effective June 1, 2016. Mr. Davis made a motion to appoint Mr. V. DeSimone as Secretary/ Treasurer starting June, 1 2016 seconded by Mr. Schettino.

ON ROLL (3-0) 2 Abstain Mr. Rivera and Mr. DeSimone

Mr. Curreri was happy that the doors are installed at Barell Ave they no longer have to be locked with a screw driver. Barell pump house will be cleaned out next month the old rusted desk, refrigerator, filing cabinet and other debris will be removed by an outside contractor.

Mr. Curreri mentioned that he had a presentation for Mr. R Lahullier from WEF. As of June 1, 2016 Mr. Lahullier was enrolled as a lifetime member and was issued a plaque, tie clip and free membership. In his absence Mr. Curreri will hand deliver these items to Mr. Lahullier.

### **PUBLIC SESSION**

Upon motion made by Mr. Davis seconded by Mr. Rivera at 8:04 p.m., the meeting was open to the public.

ON ROLL (5-0)

With no one wishing to be heard Mr. C Lahullier made a motion to close the public session seconded by Mr. Rivera, the public session was closed at 8:05 p.m.

ON ROLL (5-0)

### **CLOSED SESSION**

Upon Motion made by N. Rivera, seconded by T. Davis, and unanimously passed on roll call vote, the Board went into Closed Session at 8:06 p.m.

ON ROLL (5-0)

### **Action taken upon return to Public Meeting**

Board resumed meeting at 8:21 p.m., the Board then authorized Mr. Cedzidlo to prepare an Employee Agreement for Mr. Rivera and authorized Mr. Curreri to sign said agreement.

ON ROLL (4-0) 1 Abstain Mr. Rivera

### **ADJOURNMENT**

Upon motion made by T. Davis, seconded by N. Rivera, and unanimously passed on roll call vote, the meeting was adjourned at 8:27 pm.

Respectfully Submitted,