

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF MARCH 22, 2017

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:04 P.M. CALL OF ROLL

Vice Chairman T. Davis, called the regular scheduled March 22, 2017 meeting to order at 7:04 p.m. and initiated roll call. Vice Chairman T. Davis, presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 22, 2017 and published by The Record on February 26, 2017 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Davis, Vice Chairman
V. DeSimone, Secretary/Treasurer
C. Lahullier, Commissioner
T. Maloney, Alternate Commissioner
B. Curreri, Executive Director

Absent: R. Lahullier. J. Schettino

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; C-3 R. Esposito QPA and lead Pump Operator N. Rivera.

PLEDGE TO THE FLAG

Led by Mr. Davis

Vice Chairman T. Davis moved a motion to have Executive Director Mr. Curreri preside over the meeting; seconded by Mr. C. Lahullier.

ON ROLL (4-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections or deletions to the Sine Die Meeting Minutes for February 22, 2017 as presented. Mr. Davis made a motion to accept the Sine Die minutes as presented seconded by Mr. Maloney.

ON ROLL (4-0)

Executive Director Mr. Curreri asked for corrections or deletions to the regular scheduled Minutes of February 22, 2017 as presented. Mr. DeSimone made a motion to accept the Regular Scheduled Meeting Minutes of February 22, 2017 as presented seconded by Mr. Lahullier.

ON ROLL (4-0)

COMMUNICATIONS

Mr. Curreri presented for review and/or discussion the March 22, 2017 communications:

1. B. Curreri to AMB 540 Gotham Pkwy Corrected water consumption. (2 pages)
2. Suez water to AMB property corrected meter reads.
3. Invoice Garbarini & Co to CSA services rendered for Jony Drive.
4. B. Curreri to BCUA Tier II questions. (please review for discussion)
5. PIA to Mr. Curreri Lost prevention Inspections. (4 pages 5-5c)
6. Check received OPRA request from Scientific Chemical.
7. DPW to the CSA sewer maintenance costs.
8. Metro Fire reviews Item #5 corrective action loss prevention.
9. PERS 2017 annual employer contribution.
10. Public Notice posted from Sine die/reorganization meeting
11. RTK Survey State of NJ for CSA 3 facilities online.
12. NJSEA Joe Marra Amor Ave drainage ditch.
13. NJ DEP. Backflow preventer Barell Ave ePermit. \$200.00 (2 pages)
14. PIA to Mr. Curreri Elected Officials training scheduled for April 26, 2017 meeting. (2 pages)
15. Mr. Cedzidlo response to Unimac and response (full communications going back to 2015) on File. #15a- #15f.
16. Mr. Curreri to C. Cunningham OPRA request of CSA salaries.
17. Heartland ready for accepting online payments for 2nd quarter 2017 billing cycle.
18. Jp Morgan Ms Lucy Rodriguez commercial banking. Request to close out Mills Escrow.

ITEM #14 has been removed and discussed to possibly have PIA start the training at 6:00 PM so the training does not interrupt our regular scheduling meeting. Mr. Curreri will contact Sharon from PIA and confirm if they could start the training prior to our scheduled 7:00 PM Meeting. Mr. Curreri will contact all members within a week of the meeting.

ITEM #18 Mr. Cedzidlo once again recommended that we put Mills and Chase Bank on notice that the Authority wished to close this escrow account. Mr. Curreri has been trying faithfully to have this removed from our budget since May of 2015 each time we speak to Chase they are ready to close the account then we receive no response.

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo reviewed the Title Search that was requested for the Property Located at 304 Paterson Plank Road Hampton Inn. The search was close to 500 pages and did not have any easements granted to the CSA. Mr. Cedzidlo will draft a letter stating the finding to Hampton Inn that they are responsible for any future backups caused by the Hotel and we will require all drawings for sewer connections of the new building addition. Upon receipt of the drawings Neglia engineers will provide a professional opinion on the new added volume/connection to the existing 6 inch sewer line.

Mr. Cedzidlo will review his schedule for attendance at the March 28, 2017 Dr. Pepper meeting. He will notify Mr. Curreri.

Mr. Cedzidlo reviewed his authorized response concerning UNIMAC. The board has authorized Mr. Cedzidlo to prepare another letter stating the authority's findings that we have contacted SUEZ water and the usage has been confirmed and no credits will be applied.

Pat Carberry Neglia Engineers

Mr. Carberry mention a TIER II user report from 2006 that the BCUA has reviewed the current billing practices and that the Carlstadt sewerage Authority will be the most effected from all users flowing into the BCUA. Mr. Curreri advised the Board that he did print a copy of the BCUA report due to the numerous pages he only made one copy.

Mr. Arnold from Dr. Pepper following up on the meter installation Mr. Carberry has had no further contact with Mr. Arnold over the meter design since he did not approve of the meter that Dr. Pepper is installing. We will wait until our March 28 meeting at Dr. Pepper to proceed.

At this time Mr. Villano the C-3 operator presented the commissioners with a 21 page detailed report on the user fees and volume counted by the BCUA. Mr. Villano discussed his report in detail and a copy of report will be attached to the meeting minutes kept on file. Mr. Villano commented on the total consumption calculated by the BCUA and suggested that with the next billing cycle we notify our customers that Brian and Nick should inspect the buildings for any storm water or other drainage hooked into the sanitary lines. The board

agreed and authorized Mr. Curreri to compose a letter to be sent with the 2nd quarter that we will be contacting our customers for drainage and storm water hook ups. Mr. Villano will also discuss his findings at the March meeting with Dr. Pepper representatives.

PAYMENT OF BILLS

Mr. Curreri presented the board with the March 2017 bills list Resolution #17-12. Mr. DeSimone made the motion to pass resolution; seconded by Mr. Maloney.

(ON ROLL 4-0)

OLD BUSINESS

The 6 month CD is redeemable for Mach 27, 2017 Mr. Curreri would like to know the boards intention if he should go ahead and renew for the same term.

Mr. Davis made a motion to authorize Mr. Curreri to renew the CD including interest for 6 months Mr. Maloney seconded the motion.

(ON ROLL 4-0)

Our quarterly maintenance agreement will no longer be utilized. With Nick taking the lead on the pumping stations daily inspections and after further review. The Authority can substantially save a few thousand dollars by utilizing quarterly or as needed maintenance and pump amperage readings. Since all service warranties from the initial installation have been expired, we will utilize outside services when necessary for inspections, or as needed and for emergency

Rapid meter has been advised that we will no longer be utilizing the monthly maintenance inspection.

Hampton Inn has requested from the Authority that we allow them to proceed with the building addition and not allow any sewer connection until the current issue with the Lateral Line is resolved. As Mr. Cedzidlo stated in his report a Letter of the Title Search results and the next step will be provided.

Weftec membership renewal for all members is expired in April Mr. Curreri requested a motion to renew all members. A motion was moved by Mr. DeSimone seconded by Mr. Maloney.

(ON ROLL 3-0) 1 Abstain. (Mr. Davis)

NEW BUSINESS

On Tuesday March 21 Mr. Curreri received a call from Malibu Textiles at 120 Kero Rd in reference to a water closet flushing slowly in the building. Mr. Curreri and Mr. Rivera responded. After review of the building restrooms Mr. Curreri noticed a discharge pump

connected to the restroom toilet. Curreri and Rivera lifted 4 manholes on Kero Rd all where inspected and found to be flowing without obstruction. Malibu textile was notified to contact a licensed plumber to have the drain and discharge pump cleaned. Mr. Curreri also notified the Carlstadt Plumbing to investigate the discharge pump hook up.

Mr. Curreri advised the board members of the upcoming WEFTEC Convention and anyone wishing to attend please inform him by this Friday and he will have the necessary resolution for Aprils meeting.

PUBLIC SESSION

Upon motion made by Mr. Maloney, seconded by Mr. Lahullier at 8:37 p.m., the meeting was open to the public.

(ON ROLL 4-0)

With no one wishing to be heard, Mr. Lahullier made a motion to close the public session; seconded by Mr. Maloney, the public session was closed at 8:39 p.m.

(ON ROLL 4-0)

CLOSED SESSION

Mr. C Lahullier requested closed session at 8:43 PM to discuss Personnel and other issues seconded by Mr. Davis.

(ON ROLL 4-0)

At this time Mr. Villano, Ms. Esposito and Mr. Carberry have been excused for the remainder of the meeting.

At 9:02 PM Mr. Lahullier made a motion to return to the normal order of business seconded by Mr. Davis.

(ON ROLL 4-0)

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

Upon return to the open meeting Mr. Davis made a motion to advertise for special meetings on a trial basis for 3 months on the 2nd Wednesday of each month starting in April, May and June at 12:00 pm to discuss communications seconded by Mr. Lahullier.

(ON ROLL 4-0)

Mr. Maloney made a motion to authorize Mr. Cedzidlo to prepare the Resolution not to renew the shared services agreement with the borough with the exception that we will utilize the vac- truck on a as needed or emergency basis seconded by Mr. DeSimone.

(ON ROLL 4-0)

ADJOURNMENT

Upon motion made by Mr. Davis; seconded by Mr. DeSimone and unanimously passed on roll call vote, the meeting was adjourned at 9:10 p.m.

Respectfully Submitted,