

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF FEBRUARY 22, 2017

The Regular scheduled Monthly Board Meeting which followed the Sine Die of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Vice Chairman T. Davis, called the regular scheduled February 22, 2017 meeting to order at 7:00 p.m. and initiated roll call. Vice Chairman T. Davis, presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2016 and published by The Record on March 10, 2016 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Davis, Vice Chairman
V. DeSimone, Secretary/Treasurer
C. Lahullier, Commissioner
T. Maloney, Alternate Commissioner
J. Schettino Commissioner
B. Curreri, Executive Director

Absent: R. Lahullier.

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; C-3 Operator D. Villano, Purchasing Agent Robyn and Lead Pump Operator N. Rivera.

PLEDGE TO THE FLAG

Led by Mr. Davis

Vice Chairman T. Davis moved a motion to have Executive Director Mr. Curreri preside over the meeting; seconded by Mr. C. Lahullier.

ON ROLL (5-0)

At 7:03 p.m. Mr. Curreri requested the meeting continue into 2017 Sine Die for annual re-organization and all chairs please vacate their seats. Following the Sine Die (minutes filed) the regular scheduled meeting resumed at 7:30 PM.

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections or deletions to the regular scheduled meeting of January 25, 2017.

Mr. Maloney made a motion to accept the minutes as presented; seconded by Mr. C. Lahullier.

(ON ROLL 5-0)

COMMUNICATIONS

Mr. Curreri presented for review and/or discussion the February 22, 2017 communications:

1. State of NJ Adopted 2017 Budget
2. State of New Jersey Certification of Approved 2017 Budget
3. National water Main Invoice for services 12-31-16 at Hampton Inn
4. PIA to the CSA Certificate of Insurance Letter that all professionals should have a Certificate on file (PIA certification attached) 3 pages
5. NJSEA Property located 55 Veterans Blvd warehouse addition 2 pages).
6. Jane Fontana to the NJSEA regarding 55 veterans (2 pages remove for discussion with Mr. Villano)
7. CSA Mr. Curreri response to request from NJSEA for sewerage escrow and comment on 55 Veterans Blvd due to the letter in #6.
8. The Bergen Record Invoice for RFQ Publicized January 29, 2017
9. American Transparency letter for OPRA request (Mr. Cedzidlo)
10. Borough of Carlstadt Resolution #2017-61-C. Appointment of Mr. Thomas Davis commissioner for five years.

ITEM #6 has been removed and discussed in length by the board, with the commissioner's decision that Mr. Villano will be contacting the borough Building Department and Jane to finally resolve the issue of notification to the CSA.

A motion was made by Mr. Davis seconded by Mr. Maloney to authorize Mr. Villano to contact the Borough as a representative of the CSA.

(ON ROLL 5-0)

ITEM #9 removed for follow up the Board authorized Mr. Cedzidlo to respond in writing. On a motion moved by Mr. Davis seconded by Mr. Schettino.

(ON ROLL 5-0)

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo reviewed the Title Search concerning 304 Paterson Plank Road he received over 463 pages of tittles. After the CSA reviewed and looked up each one, there are no easements granted to the CSA on the properties in questions. The board discussed the issue and at this time on a motion by Mr. Davis; seconded by Mr. Maloney recommended and authorized Mr. Cedzidlo to compose a letter of Notice of No Easements and request escrow and all drawings concerning the building addition.

(ON ROLL 5-0)

Mr. Cedzidlo commented on an email that Mr. Curreri received from UNIMAC in regards to sewer charges from 2011, Mr. Curreri will discuss under New Business.

Pat Carberry Neglia Engineers

Mr. Carberry has been in contact with Mr. Arnold from Dr. Pepper following up on the meter installation. Mr. Arnold has sent over the meter design from Heiner and associates which Neglia recommended. Mr. Carberry has some concerns if the meter is sufficient for metering the flow or measure capacity. Mr. Carberry recommended that Yoo-Hoo would have to design and build a new box and line for the meter installation. Mr. Arnold and Mr. Pedoto are requesting a meeting with the Authority as to why a flow meter in the existing line is not sufficient. The board agreed that Mr. Curreri would schedule meeting with Yoo-Hoo, Mr.Cedzidlo and Mr. Villano.

(ON ROLL 5-0)

Mr. Carberry reviewed some options for the Jony Drive Pump House to reduce the total cost at this time the commissioners will discuss future options for March to possibly have Mr. Curreri meet with Neglia to see what our minimum requirement will be to have the pump station renovated.

PAYMENT OF BILLS

Mr. Curreri presented the board with the February 2017 bills list Resolution #17-11. Mr. Maloney made the motion to pass resolution; seconded by Mr. Lahullier.

(ON ROLL 5-0)

OLD BUSINESS

Our yearly Lost Prevention Inspection was performed by the JIF. A number of issues had to be resolved, signage at Jony Dr., fire extinguishers and battery terminal covers for the generators Mr. Rivera and I will perform the necessary work and advise the JIF. When completed.

Mr. Rivera is finishing the final version for quarterly inspections based on the review and comment from Mr. Villano. Since our pump operators and Mr. Rivera are monitoring the pump stations on a daily basis. The original equipment and service warranties have been expired for some time from the installer that has been performing the monthly inspections. Mr. Curreri and Mr. Rivera have been preparing to have the maintenance readings performed quarterly instead of monthly to reduce outside contractor costs when we can perform the same service by our staff.

Rapid meter has been advised that we will no longer pay any monthly maintenance fee unless we are notified of the day and time of the monthly inspection.

Hampton Inn will be informed that the Authority's attorney did complete the Title Search. Mr. Cedzidlo has been instructed follow up with a letter.

NEW BUSINESS

Mr. Curreri discussed the email from UNIMAC. They are accusing the Authority and Suez of overbilling based on their usage since 2011. I have contacted Suez; they have had two meter changes and found no issue. The usage is correct they will not be credited or refunded anything going back to 2011. Last year Mr. Berliner and I, at the request of UNIMAC, had a meeting with the CFO and his plant manager concerning usage going into the sewer system. UNIMAC had informed the CSA that they have a lawn sprinkler system for vegetation and also use of a chiller, upon meeting at UNIMAC, Mr. Berliner and I noticed the landscaping mostly rock and whatever vegetation was there has been dried up. Also at the meeting the plant manager stated that roughly 1000 gallons of water is used by the chiller this has no impact based on a usage of 2.8 mg. CFO informed us that 10% or more of consumption into the building is evaporated in printing production, at this time he was advised in person and via an email follow up to have a written report or other forms providing our Engineer with the information. His other option was to install a meter on the sewer lateral. As discussion continued; the Board recommended that Mr. Cedzidlo review the email, Suez reports and the findings of Mr. Villano, Mr. Berliner and Mr. Curreri meeting. The board approved Mr. Cedzidlo to draft a letter on behalf of the CSA stating his and Mr. Curreri's conclusion to UNIMAC. On a motion by Mr. Davis seconded by Mr Lahullier.

(ON ROLL 5-0)

Sine Die meeting and appointments of professionals and officers is now complete for 2017.

Mr. Curreri informed the Board that Rapid Pump has increased its monthly fee without notification to Mr. Curreri. I will be following up with Rapid for an explanation and recommend that as of February we cancel the monthly service inspections since me, Mr. Rivera and the pump operators are at the pump houses on a daily basis now.

Earthlink phone line to the alarm system at Jony Drive has been corrected the line had to be switched at Veterans Blvd.

PUBLIC SESSION

Upon motion made by Mr. DeSimone; seconded by Mr. Schettino at 8:22 p.m., the meeting was open to the public.

ON ROLL (5-0)

With no one wishing to be heard, Mr. DeSimone made a motion to close the public session; seconded by Mr. Schettino, the public session was closed at 8:23 p.m.

ON ROLL (5-0)

CLOSED SESSION

None requested at this time

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

ADJOURNMENT

Upon motion made by Mr. Davis; seconded by Mr. Schettino and unanimously passed on roll call vote, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,