

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF JANUARY 25, 2017

The Regular scheduled Monthly Board Meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

7:00 P.M. CALL OF ROLL

Vice Chairman T. Davis, called the regular scheduled January 25, 2017 meeting to order at 7:00 p.m. and initiated roll call. Vice Chairman T. Davis, presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2016 and published by The Record on March 10, 2016 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

T. Davis, Vice Chairman
V. DeSimone, Secretary/Treasurer
C. Lahullier, Commissioner
T. Maloney, Alternate Commissioner
J. Schettino Commissioner
B. Curreri, Executive Director

Absent: R. Lahullier.

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry; Attorney, S. Rogut and lead Pump Operator N. Rivera.

PLEDGE TO THE FLAG

Led by Mr. Davis

Vice Chairman T. Davis moved a motion to have Executive Director Mr. Curreri preside over the meeting; seconded by Mr. C. Lahullier.

ON ROLL (5-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections or deletions to the regular scheduled Rate Hearing/ Connection Fee and regular meeting of December 21, 2016.

Mr. Davis made a motion to accept the minutes as presented; seconded by Mr. C. Lahullier.
(ON ROLL 5-0)

Mr. Curreri requested a motion to dispense with the regular order of business so the board can discuss borrowing options for Jony Drive pump station construction with Attorney Mr. S. Rogut. Since the project has been rebid and both times bids arrived much higher than expected cost.

Mr. Davis made the motion to dispense with the regular order of business for Mr. Rogut seconded by Mr. DeSimone.

(ON ROLL 5-0)

Mr. Cedzidlo advised the board that the borrowing discussion should be held under closed session due to the fact that the project was bided and rejected 2 times due to the cots and lack of available funding.

Mr. Davis made a motion at 7:07 PM to move the meeting into closed session to discuss bid rejections, financing options and other related discussion second by Mr. DeSimone.

(ON ROLL 5-0)

All members in attendance.

AT 7:44 PM Mr. Davis moved a motion to return to the normal order of business seconded by Mr. C. Lahullier.

(ON ROLL 5-0)

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

At this time Mr. Rogut was informed he could be excused for the remainder of the meeting.

Mr. Davis moved the motion to have Mr. Cedzidlo perform a title search on properties surrounding Hampton Inn seconded by Mr. Maloney.

(ON ROLL 5-0)

Mr. Davis moved to have Mr. Cedzidlo prepare a cease and desist letter pertaining to any sewer connection due to the ongoing lateral line backup issues on the new 40 room addition at the Hampton Inn until we confirm whom is responsible for the lateral line connection seconded by Mr. C Lahullier.

(ON ROLL 5-0)

COMMUNICATIONS

Mr. Curreri presented for review and/or discussion the January 25, 2017 communications:

1. PERS IROC Confirmation for 2016.
2. NJSEA Variance 401 Washington Ave change of use.
3. Villano comments 401 Washington Ave.
4. DCRP Confirmation Scott Judge
5. Scott Judge DCRP contribution.
6. Munibilling information request for online payments.
(New Business) 2 pages.
7. Munibilling Merchant set up fees and cancellation notice. (New Business)
8. CSA Certificate of Insurance 1/1/17 through 1/1/18
9. BWC to State of NJ 201 Budget amendment Resolution # 16-39.
10. BWC to State of NJ Submission of 2017 Adopted Budget.
11. Rapid Pump & Meter Certificate of Liability Insurance.
12. Letter concerning Road Conditions Meadowlands.
13. Dr. Pepper confirmation for flow meter installation.
14. Merchant Alarm Jony Drive Alarm Repair.
15. Borough of Carlstadt Resolution #2017-23 Appointment of Alternate CSA.
16. State of NJ certified 2016 Budget Amendment.
17. Certified Letter property at 601 10th street.
18. PSEG accepting cancellation of Viridian Energy supplier. (Old Business)
19. BWC to Brake O Rama account closing

ITEM #7 has been removed and discussed in length by the board, with the recommendation of Mr. Curreri the board authorized Mr. Curreri to proceed and file the necessary papers to start our online collections for the 2nd quarter of billing at cost to the authority of \$20.00 per month.

Mr. Davis made a motion to allow Mr. Curreri to sign the agreement not exceeding the \$20.00 per month fee and that we are able to cancel at any time with a 30 day notice seconded by Mr. Maloney.

(ON ROLL 5-0)

ITEM #18 removed for discussion the board was pleased that Mr. Curreri cancelled the Viridian energy supplier contract. Mr. Villano recommended that Mr. Curreri investigate the possibility of an energy co-op with Bergen County

PROFESSIONAL REPORTS

Richard Cedzidlo, Esq.

Attorney, Richard Cedzidlo reviewed the Memorandum of Agreement concerning the monthly sewer maintenance cleaning. The board discussed the issue and at this time decided not take any action, however if in the future it becomes necessary to continue with the monthly cleanings it shall be discussed at that time. The agreement will be held over for further discussion at a later date if it should become necessary.

Pat Carberry Neglia Engineers

Mr. Carberry has been in contact with Mr. Arnold from Dr. Pepper following up on the meter installation Mr. Arnold has sent over the meter design from Heiner and associates which Neglia recommended. Mr. Carberry has some concerns if the meter is sufficient for metering the flow or measure capacity. Mr. Carberry has been authorized to review meter specs and keep the installation progress moving we would like the meter installed prior to the 2nd quarter readings starting in March. Motion moved by Mr. DeSimone seconded by Mr. Maloney.

(ON ROLL 5-0)

Mr. Davis reminded Mr. Curreri and Mr. Carberry that no work is to be performed unless it is authorized by Mr. Curreri and or the Board of commissioners.

PAYMENT OF BILLS

Mr. Curreri presented the board with the January 2017 bills list Resolution #17-01. Mr. DeSimone made the motion to pass resolution; seconded by Mr. Schettino.

(ON ROLL 5-0)

OLD BUSINESS

2017 Invoices have been mailed out on January 11, 2017
Already collections coming in for the year to date total \$97,000

Our quarterly maintenance agreement is still in the process of being updated. Mr. Rivera is finishing the final version for review and comment from Mr. Villano. Since our pump operators and Mr. Rivera are monitoring the pump stations on a daily basis and the original equipment and service warranties have been expired from the installer. Mr. Curreri and Mr. Rivera have been preparing to have the maintenance readings performed quarterly instead of monthly to reduce outside contractor costs when we can perform the same service by our staff.

Rapid meter has been advised that I will no longer pay any monthly maintenance fee unless I am notified of the day and time of the monthly inspection.
Hampton Inn will be informed that the Authority does not have any objection to the additional rooms we welcome it. Our concern is the backups in the lateral line connecting to Paterson Plank Road.

NEW BUSINESS

Mr. Curreri reminded the board of the upcoming Sine Die meeting and appointments of professionals, we will also be nominating the board chairs for 2017.
Mr. Curreri discussed that he and Mr. Rivera will be inspecting our manholes during rain to see if any are under water, then possibly proceed to seal them to stop infiltration. At this time there is only one possible coming from Mijak Court dumping into Barell Ave.

Mr. Curreri informed the Board that RFQ's have been advertised on our website for a closing date of February 16, 2017. When all are received and opened on February 16 they will be copied and distributed to all board members prior to our scheduled February 22, reorganization meeting for their review.

PUBLIC SESSION

Upon motion made by Mr. DeSimone; seconded by Mr. Schettino at 8:35 p.m., the meeting was open to the public.

ON ROLL (5-0)

With no one wishing to be heard, Mr. DeSimone made a motion to close the public session; seconded by Mr. Schettino, the public session was closed at 8:36 p.m.

ON ROLL (5-0)

CLOSED SESSION

None requested at this time

ACTION TAKEN UPON RETURN TO THE PUBLIC MEETING

ADJOURNMENT

Upon motion made by Mr. Davis; seconded by Mr. Schettino and unanimously passed on roll call vote, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,