

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF NOVEMBER 28, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey.

7:04 P.M. CALL OF ROLL

Chairman DeSimone called the regular scheduled November 28, 2018 meeting to order at 7:04 p.m. and initiated roll call; Chairman DeSimone presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

V. DeSimone, Chairman
T. Maloney, Vice Chairman
C. Lahullier, Commissioner
T. Davis, Secretary
W. Roseman, Commissioner (arrived 7:57 p.m.)
S. Judge, Alt. Commissioner
B. Curreri, Executive Director

Also present were Mr. J. Napolitano Special Counsel, Engineer, P. Carberry; Attorney R. Cedzidlo; C-3 Operator N. Villano, Lead Pump Operator N. Rivera and Purchasing Agent Robyn Esposito

Open Public Meeting Announcement

Read by Chairman DeSimone

PLEDGE TO THE FLAG

Led by Chairman DeSimone

At 7:08 p.m. Chairman DeSimone requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Lahullier moved the motion; second by Mr. Maloney.

(ON ROLL 5-0)

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the regular meeting minutes of October 24, 2018. Mr. Lahullier made a motion to accept the minutes of October 24, 2018 as presented; second by Mr. DeSimone.

(ON ROLL 5-0)

COMMUNICATIONS

1. Receipt certified mail 2019 Budget.
2. DCRP remittance for October 2018 (2 pages A-B).
3. Mr. Napolitano to Dr. Pepper response to Dr. Pepper request of 2019 charges (2 pages A-B).
4. Mr. Napolitano RE: requirements of BCUA Ordinance to be adopted by the CSA when R&R revised (4 pages A-D).
5. 192 Paterson Plank Road Sewer Cut.
6. 320 Paterson Plank Road New Contractor request for escrow account.
7. Mr. Shapiro new contact of 320 PP RD thank you to Mr. Curreri.
8. Letter in response to Mr. Shapiro request (2 pages A-B).
9. M. Berliner (Neglia) following repeated requests by Mr. Curreri questing why and how a sewer disconnect permit was issued to 320 PP RD while we (CSA) have not received any plans requested for the disconnect or new connection following the hiring of a new Engineer for the project. (Discussion at meeting).
10. Copy of Carlstadt Plumbing Sub code issue of sewer disconnect permit August 8, 2018 without knowledge of any plans, procedure or approval from the CSA.
11. Mr. Curreri to Carlstadt Building and Plumbing Department approval of disconnect from Mr. Carberry and Mr. Curreri at 192 PP RD.
12. Mr. O'Donell Bergen Engineer disconnect of sewer lateral at 192 PP RD proper procedure that has been reviewed and discussed.
13. Mr. Berliner responding to Mr. Craig Zimmerman of Redcom stop work order on permit issued for sewer disconnect that was never approved or inspected 320 PP RD.
14. Mr. Berliner picture of 320 PP RD sewer disconnect at the MH approved the proper way, the stop work order will not be lifted until the CSA has a written proposal on file that the capping was completed properly.

Upon arrival of Mr. Napolitano at 7:17 p.m., Executive Director Mr. Curreri requested a motion to suspend the discussion of numbered communications order of business, to discuss communications # 3 and #4 with Mr. Napolitano. Mr. Maloney moved the motion, second by Mr. Lahullier.

(ON ROLL 5-0)

Item #3: Mr. Napolitano discussed in detail and informed the commissioners that he has not received any response and requested any comments or questions of the Board. Mr. Napolitano continued with the BCUA Ordinance which, he recommended be revised and adopted by Resolution of the Board of Commissioners at the regular scheduled reorganization meeting in February 2019. We will have to add Approval of the Hydraulic Capacity within our system to transfer downstream capacity to the BCUA. Mr. Napolitano will consult with our Engineer and License Operator prior to the draft Resolution.

Mr. Curreri continued with Item #7: 320 Paterson Plank Road escrow account new contact information of Construction Manager. Discussion continued on Items #7-8-9 concerning the issue of a Demolition and Sewer Disconnect permit issued by the Borough without the knowledge of the CSA Engineer or Board. This is a continuation of previous discussions that no permits should be issued within the CSA jurisdiction for sewer work without consulting the CSA. When a problem does occur within the CSA jurisdiction, responsibility will be with the CSA and not the Borough. Mr. Cedzidlo commented on the proper procedure set by this Board previously and that a member should consult with the Borough when permits are needed in the CSA covered area. Mr. Davis and Mr. Maloney commented on our Engineer following up with the Borough on all construction matters in the required district of the CSA.

PROFESSIONAL REPORTS

Mr. Cedzidlo Esq.

Mr. R. Cedzidlo discussed our December Rate Hearing schedule and recommended Mr. Napolitano draft the public Notice and be present at the meeting. All Board members agreed. Mr. Cedzidlo will prepare the necessary RFQ's for January advertisement on our website. A discussion followed concerning having a qualified secondary engineer for review of specific plans.

Engineer

Mr. Carberry reviewed communication responses concerning 192 Paterson Plank Road requesting the Hydraulic Capacity flow of Gotham Parkway for the proposed Hotel. He is currently awaiting a response from the design engineer. We have reviewed the disconnect plans submitted and approved same. Mr. Curreri has forwarded the request,

plans and approval to the Borough Building Department of the sewer disconnect for their permit issue.

320 Paterson Plank Road discussion continued concerning the disconnect permit being issued by the Borough when Neglia never received any plan or communication from the construction manager or engineer of the property. Mr. Maloney questioned how the permit was issued and who was talking to the applicant. Mr. Rivera informed the applicant's engineer Mr. Zimmerman to contact Neglia Engineering for disconnect and projected flow capacity. A discussion continued concerning the issuing of disconnect permits within the CSA jurisdiction without any knowledge of the CSA Board, executive director or its engineer. When an occurrence happens within the CSA jurisdiction, the CSA is expected to respond and be responsible for all costs when we haven't been notified of building demolition and lateral disconnects on our lines.

COMMITTEE REPORTS

Nick Rivera discussed – November 7th, the Carlstadt web page charges have been changed over to the CSA. Tentatively scheduled to meet with DPW on Saturday December 1, 2018 to change the 16 manhole covers. Additional man power (1 man) is required.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the November 28, 2018 Bills List Resolution #18-32. Mr. Davis made a motion to approve Resolution #18-32; second by Mr. Maloney.

(ON ROLL 5 -0)

OLD BUSINESS

Mr. Curreri: reported collections year to date \$1,170,000. Open for the year \$28,000 excluding Dr. Pepper 4th quarter 2018.

December 19th is the Rate Hearing Meeting which will begin at 6:00 p.m. with regular scheduled December meeting immediately following. State has received and reviewed the 2019 Budget. It was necessary to change the Resolution as the State wanted the full amount of expenditures including the use of surplus.

Merchants Alarm installation of the cellular system is scheduled for tomorrow at Jony Drive pump station. Once installed Mr. Curreri will pay the final invoice to Earthlink and have the phone line disconnected. Mr. Rivera is currently working on receiving quotes on repainting the outside of Jony Drive. Mr. Davis once again discussed his concern about Neglia working for Carlstadt Borough and CSA. It is Mr. Davis's opinion that when Neglia

is required of both parties it is a conflict of interest. Mr. Villano suggested a solution of hiring him, on an as needed basis, when a second engineer's opinion or decision is needed on any CSA projects, Mr. Maloney requested a written proposal from Mr. Villano. A discussion continues with regards to the hiring of a second engineering firm or does the CSA have to revise its RFQ request for next year.

NEW BUSINESS

Monday November 12, 2018 Mr. Curreri received a call from Merchants for a high water alarm at Jony Drive. Mr. Curreri and Mr. Maloney both responded to the call. Mr. Curreri followed the pump cycles; both pumps were operating. #1 pump was making a vibration noise. Universal pump was contacted and responded Tuesday morning. Mr. Curreri reported that they cleaned #1 pump. Found no debris and pumps; cycled as intended all morning. The float level was checked in the wet well and it seemed to be rising faster readings than the flow. Rapid responded to test the float and cleaned the tube; all working as intended.

It was necessary to call Neglia engineering about 320 Paterson Plank Road as the new construction manager had the permits for sewer disconnect without the CSA's permission, even though Neglia had requested updated information on more than one occasion.

192 Paterson Plank Road is progressing as intended. The contractor is following the disconnect program and submitted the plans and outline to Neglia. Mr. Carberry discussed his approval as presented and Mr. Curreri notified the Borough Building Dept. that the CSA has no exception to the submitted sewer disconnect plans and operation. Mr. Maloney mentioned extending Mr. Curreri employee contract no discussion took place at this time.

PUBLIC SESSION

Upon motion made by Mr. DeSimone; second by Mr. Lahullier at 8:07 p.m., the meeting was open to the public.

(ON ROLL 5-0)

With no one wishing to be heard, Mr. Maloney made a motion to close the public session; second by Mr. DeSimone, the public session was closed at 8:08 p.m.

(ON ROLL 5-0)

ADJOURNMENT

Upon motion made by Mr. Maloney; second by Mr. Davis and unanimously passed on roll call vote, the meeting was adjourned at 8:16 p.m.

Respectfully Submitted,