

CARLSTADT SEWERAGE AUTHORITY

CARLSTADT, NEW JERSEY

REGULAR MEETING MINUTES OF OCTOBER 24, 2018

The regular scheduled monthly Board meeting of the Carlstadt Sewerage Authority was held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt, New Jersey.

7:00 P.M. CALL OF ROLL

Chairman DeSimone called the regular scheduled October 24, 2018 meeting to order at 7:00 p.m. and initiated roll call; Chairman DeSimone presided.

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 28, 2018 and published by The Record on March 9, 2018 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular scheduled meeting of the Carlstadt Sewerage Authority.

Upon roll call, the following were noted present:

V. DeSimone, Chairman
T. Maloney, Vice Chairman
C. Lahullier, Commissioner
T. Davis, Secretary (arrived at 7:10 p.m.)
W. Roseman, Commissioner (arrived 8:05 p.m.)
S. Judge, Alt. Commissioner
B. Curreri, Executive Director

Also present were: Paul Garbarini and Maria Incremona, Engineer, P. Carberry; Attorney M. Cedzidlo; C-3 Operator N. Villano, Lead Pump Operator N. Rivera and Purchasing Agent Robyn Esposito

Open Public Meeting Announcement

Read by Chairman DeSimone

PLEDGE TO THE FLAG

Led by Chairman DeSimone

At 7:04 p.m. Chairman DeSimone requested a motion to have Executive Director Mr. Curreri preside over the meeting; Mr. Lahullier moved the motion; second by Mr. Maloney.

(ON ROLL 4-0)

Executive Director Mr. Curreri requested a motion to suspend the normal order of business for CSA's Auditors Paul Garbarini and Maria Incremona to review the 2019 Budget Introduction. Mr. DeSimone moved the motion: second by Mr. Lahullier.

(ON ROLL 4-0)

Ms. Incremona presented the Board members with revised copies of the Introduced 2019 budget showing the sewer rate set by the Board at the October 9, 2018 special meeting. We have already discussed the nuts and bolts of our 2019 budget to include total appropriations of \$1,674,000.00 including capital improvements. With the rate at \$9.25, CSA will be utilizing \$37,940.00 in surplus funds to balance the budget. The new rate schedule, outlining Tier II vs. Tier I customers, will satisfy the budget expenditures closer this year once the BCUA invoice comes in. The Tier I charges will be estimated for the 1st quarter of 2019 which will be based off of the 2018 water usage. Once the Tier II direct charges are generated and invoiced by the BCUA, CSA will add a service charge to the BCUA invoice and that total amount will be billed to the Tier II user for the remainder of 2019 and going forward.

Mr. Curreri reviewed the budget pages and the introduction Resolution # 18-29. Mr. Lahullier moved a motion to approve; second by Mr. Maloney.

(ON ROLL 4-0-1)

Mr. Davis abstained due to his tardiness.

APPROVAL OF MINUTES

Executive Director Mr. Curreri asked for corrections and/or deletions to the special meeting of October 9, 2018 and regular meeting minutes of September 26, 2018. Mr. Maloney made a motion to accept the minutes of October 9, 2018 as presented; second by Mr. DeSimone.

(ON ROLL 5-0)

Mr. Lahullier made a motion to accept the minutes of September 26, 2018 as presented; second by Mr. Maloney.

(ON ROLL 5-0)

COMMUNICATIONS

1. PERS Notice of Elections for members.
2. Special meeting notice.
3. Resolution 18-27 NJLOM 103rd convention attendees.
4. Merchants quote change over to Cellular for Jony Alarm.
5. Dr. Pepper e-mail regarding 2019 sewer charges.

ITEM #4

Mr. Lahullier moved a motion to upgrade the alarm at Jony Drive and dispose of the old telephone lines and replace with the cellular call box and option one for high water alarm; motion second by Mr. Maloney:

(ON ROLL 5-0)

Mr. Curreri has been instructed to schedule replacement with merchant's alarm.

PROFESSIONAL REPORTS

Mr. Cedzidlo Esq.

Mr. R. Cedzidlos was not present at this meeting. In his absence, Mr. M. Cedzidlo had nothing to discuss at this time. If anyone has questions for Rich he would gladly relay same.

Engineer

Mr. Carberry discussed his response to 320 Paterson Plank Road application for a new connection. Now that the owner hired a new Engineer, the project is back in the initial stage of viewing the sewer disconnect and the possibility of installing a new line along the roadway into the Hampton Inn. The Engineering Company (Reddit) has been copied on all previous correspondence and he is awaiting a response.

In regards to 192 Paterson Plank Road, we are waiting for submitted plans and information of the existing lateral sewer line or lines.

COMMITTEE REPORTS

Nick Rivera discussed contacting the DPW before the winter to replace the locked manhole covers with inserts and the new lids from Barell Ave.

Barell Ave main line was cleaned with the NJSEA and the drop Manhole from SNS rug was clear.

PAYMENT OF BILLS

Mr. Curreri presented the Board with the October 24, 2018 Bills List Resolution #18-28. Mr. Maloney made a motion to approve Resolution #18-28; second by Mr. DeSimone.

(ON ROLL 5 -0)

RESOLUTIONS

#18-27 103rd NJLOM Convention attendees, Mr. Lahullier made a motion to approve Resolution #18-27; second by Mr. DeSimone.

(ON ROLL 5-0)

Resolution #18-30 - 2019 Tier Rates, Establishing Two tiered billing starting in 2019 as presented by Attorney Mr. Napolitano #18-30. Mr. Maloney moved the motion; second by Mr. Judge.

(ON ROLL 5-0)

#18-31 Establishing escrow account for 192 Paterson Plank Road. Moved by Mr. Davis; second by Mr. Maloney.

(ON ROLL 5-0)

OLD BUSINESS

Mr. Curreri: reported collections year to date \$1,002,548.00. Open for the year \$104,882 excluding Dr. Pepper 4th quarter 2018. Mr. Curreri prepared all the requirements for members to attend NJLOM.

NEW BUSINESS

Mr. Curreri reviewed all resolutions presented tonight. Reported that the new owners of the building at 850 Washington Ave contacted Mr. Curreri for change in invoices for 2019. Mr. Curreri welcomed them to Carlstadt and offered them best wishes on behalf of the CSA board. Mr. Curreri extended his appreciation to Maria, Mary Jane and Mr. Napolitano with their assistance in preparing the 2019 introduced budget and resolutions. The budget will be sent certified mail first thing in the morning.

PUBLIC SESSION

Upon motion made by Mr. Maloney; second by Mr. Davis at 8:14p.m., the meeting was open to the public.

(ON ROLL 5-0)

With no one wishing to be heard, Mr. Maloney made a motion to close the public session; second by Mr. Davis, the public session was closed at 8:16 p.m.

(ON ROLL 5-0)

ADJOURNMENT

Upon motion made by Mr. Maloney; second by Mr. Davis and unanimously passed on roll call vote, the meeting was adjourned at 8:16 p.m.

Respectfully Submitted,