

SEPTEMBER-2014
-REGULAR BOARD MEETING-

Chairman Lahullier called the regularly scheduled September 24, 2014 board meeting to order at 7:00 p.m. as advertised in The Record and posted on the Borough of Carlstadt's Municipal Building public notice bulletin board and bulletin board located at office of Carlstadt Sewerage Authority.

MEMBERS PRESENT:

Messrs:
Curreri
Davis
Schettino
Lahullier
DeSimone

ABSENT:

Rivera

ALSO PRESENT:

J. Crifasi, Exec. Dir.
R. Cedzidlo, Esq.
P. Carberry-Neglia Engr.
D. Villano, C3 Licensed W/W Oper.

Mr. Lahullier led those present in the recitation of the Pledge of Allegiance.

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with Resolution #14-03 adopted by this Authority on February 26, 2014 and published by The Record and Herald News on March 11, 2014 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a regular meeting of the Carlstadt Sewerage Authority and appears on the Advertised notice as a regular meeting scheduled for September 24, 2014 at 7:00 p.m.

Mr. Lahullier asked for corrections or deletions to the Regular Meeting minutes of August 20, 2014. Mr. Davis made a motion to accept the minutes as presented, Seconded by Mr. Schettino.

ON ROLL 5-0

Mr. Crifasi presented for review and/or discussion the September-2014 correspondences:

SEPTEMBER-2014

ITEM I COMMUNICATIONS

1. NJ Dept. of Labor, Unemployment Ins. Off. To CSA
Re: Sam Montagna
2. NJMC to CSA
Re: Public Notice – Palmer Terrace Rlty/SoFive – Soccer Fields – Variance

3. JPMC to CSA
Re: Blowdown meter readings – August 2014
4. CSA to Griggs Group
Re: Acct#260 – Duplicate Checks rec'd
5. CSA to Tec Cast
Re: Payment Status – Sewer Charges – Acct#407
6. Industrial Water Tech. to CSA
Re: July Effluent Sampling
7. CSA to David Ravettine
Re: 2014 Pump Station Insp. Sched.
8. CSA to Extreme Trucking
Re: Sewer Charges

ITEM II – PROFESSIONAL REPORTS

A.) Attorney – Mr. Richard S. Cedzidlo, Esq.

1. Mr. Cedzidlo reported “No Progress” regarding Tri Boro Sewer Line Takeover by BCUA from Rutherford. Legal issues still in question. Conflicting issue arose regarding which agencies will manage traffic control during various work efforts, trying to control associated costs (State Police and NJ Transit personnel vs. use of local Rutherford/E. Rutherford/Carlstadt Police personnel).
Mr. Cedzidlo is keeping in contact with Mr. Slomienski, Tri Boro Attorney and will report any additional progress at the October 22nd board meeting.

B.) Engineer –Mr. Pat Carberry, Neglia Engineering

1. Mr. Carberry reported his review and analysis of the July 2014 JP Morgan Chase A/C Blowdown Lab Sampling.
All areas within acceptable parameters and recommended that we continue to video the discharge line every three (3) months.
2. Mr. Carberry handed out to all Board Members “Alternative #5” in regard to the upgrading of the Jony Drive Pump Station.
He recommended this Alternative, which includes the cost of our in-line grinder, along with an elevated building to house all electrical controls. This Alternative would ensure no possible flooding or down-time of the pumping system whatsoever. A review of all five (5) Alternative with costs ranging from \$210K up to \$960K were reviewed. Mr. Curreri recommended that Alternative #2 seemed to best fit our needs & concerns of possible flooding, at a reasonable cost, with a few modifications:
 - a) Inclusion of an in-line grinder.
 - b) Raising building two (2) feet onto a pre-poured foundation.
 - c) Rather than metal panels & roof, construct with pre-fab concrete exterior walls.
 - d) Waterproof dry well chamber, particularly where electrical lines enter through raised chamber and sealing the well lid.

The Board unanimously agreed to have Mr. Carberry work-up a revised plan, including all recommended items and present revised Alternative #2 at the October 22nd board meeting.

The Board discussed how we would fund the renovations and after several suggestions, determined that we would Bond the entire costs, paying off over a five (5) year period, similar to what was done successfully back in 2005 when we renovated both pump stations.

Mr. Steve Rogut, who handled our financing arrangements back in 2005 will be contacted once we approve and agree on costs involved, probably not until early 2015.

Nothing else to report at this time.

ITEM III – PAYMENT OF BILLS

Mr. Crifasi presented the September-2014 operating expenses as Resolution #14-14 indicating normal recurring expenses, only exceptions being no bills received for DPW Sewer Cleaning.

SEPTEMBER-2014 RESOLUTION 14-14

OFFERED BY: MR. BRIAN CURRERI
SECONDED BY: MR. THOMAS DAVIS

BE IT RESOLVED BY the Carlstadt Sewerage Authority that;
(1) the following vouchers of obligation due and owing by this Authority, having been reviewed are hereby approved and certified for payment in the amounts specified respecting the same:

	<u>Name of Creditor</u>	<u>Amount due and approved for payment</u>
2828	James Crifasi 427 Orchard Street Carlstadt, NJ 07072	5,103.15
2829	Brian Curreri 337 Eighth Street Carlstadt, NJ 07072	560.01
2830	Thomas R. Davis 601 Seventh Street Carlstadt, NJ 07072	580.11
2831	Vincent R. DeSimone 437 Hoboken Rd. Carlstadt, NJ 07072	520.30
2832	Elaine Garcia 431 Orchard Street Carlstadt, NJ 07072	589.23
2833	Robert Lahullier 633 Eighth Street Carlstadt, NJ 07072	629.34
2834	Leonard Machcinski 335 Eighth Street Carlstadt, NJ 07072	358.62
2835	Thomas G. Maloney 292 Broad Street Carlstadt, NJ 07072	317.08

	<u>Name of Creditor</u>	<u>Amount due and approved for payment</u>
2836	Sam Montagna 514 Broad Street Carlstadt, NJ 07072	317.08
2837	David J. Ravettine 439 Summit Ave. Carlstadt, NJ 07072	416.81
2838	Nicholas Rivera 555 Washington Street Carlstadt, NJ 07072	475.77
2839	Joseph Schettino 500 Division Street Carlstadt, NJ 07072	473.96
3747	VOID	
3748	Quill Corporation PO Box 37600 Philadelphia, PA 19101-0600	495.16
3749	NJLM	220.00
3750	Gardella Realty LLC 429 Hackensack Street Carlstadt, NJ 07072	1,750.00
3751	Richard S. Cedzidlo, Esq. 177 Paterson Avenue Wallington, NJ 07057	875.00
3752	Dominick Villano P.O. Box 9302 Lyndhurst, NJ 07071	875.00
3753	Neglia Engineering Associates PO Box 426-34 Park Avenue Lyndhurst, NJ 07071	400.00
3754	Borough of Carlstadt 500 Madison Street Carlstadt, NJ 07072	2,381.40
3755	Rapid Pump & Meter Service Co., Inc. 285 Straight Street Paterson, NJ 07509	762.50
3756	Rapid Pump & Meter Service Co., Inc. 285 Straight Street Paterson, NJ 07509	1,367.50
3757	Comcast PO Box 69 Newark, NJ 07101-0069	182.09
3758	North Jersey Media Group PO Box 471 W. Paterson, NJ 07424	36.34
3759	Neglia Engineering Associates PO Box 426-34 Park Avenue Lyndhurst, NJ 07071	202.50
3760	Neglia Engineering Associates PO Box 426-34 Park Avenue Lyndhurst, NJ 07071	6,570.00
3761	United Water New Jersey PO Box 371385 Pittsburgh, PA 15250-7385	70.36
3762	Staples Credit Plan PO Box 689020 Des Moines, IA 50368	208.11

	<u>Name of Creditor</u>	<u>Amount due and approved for payment</u>
3763	RFQ Testing Services LLC 14 Downing Place Harrington Park, NJ 07640	300.00
3764	Earthlink Business PO Box 88104 Chicago, IL 60680-1104	40.24
3765	Gumbman Landscaping 423 6 th Street Carlstadt, NJ 07072	235.00
3766	Rapid Pump & Meter Service Co., Inc. 285 Straight Street Paterson, NJ 07509	390.00
3767	PSE&G PO Box 14444 New Brunswick, NJ 08906	661.87
3768	Verizon Wireless PO Box 408 Newark, NJ 07101-0408	46.13
3769	Verizon PO Box 4833 Trenton, NJ 08650	119.71
3770	Verizon PO Box 4833 Trenton, NJ 08650	119.71
3771	United Water New Jersey PO Box 371385 Pittsburgh, PA 15250	75.86
TEPS-	PERS CN 295 Trenton, N.J. 08625	818.52
TEPS-	PERS-Contributory Ins. CN 25 Trenton, N.J. 08625	57.82
ADP-	ER & EE TAX IMPOUND	3,867.06
ADP-	SERVICE FEE	98.40

ON ROLL 5-0

Governing Body Member: Recorded Vote				
	Aye	Nay	Abstain	Absent
Lahullier	X			
Curreri	X			
Rivera				X
Schettino	X			
Davis	X			
DeSimone	X			

2. It is hereby certified by this Authority that the above obligations, detailed as items numbered 2829-2839, 3747-3771 above, in the stated amounts have been incurred by the Authority, and that each item thereof is a proper charge against the Operating Fund and has not been paid and, further, that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment thereupon, of claim affecting the right to receive payment thereof any of the monies payable under such requisition and further that such requisition contain no item representing payment on account of any retained percentages which the Authority is at the date of this certification entitled to retain.

3. The Treasurer is hereby authorized to file with the Authority Executive Director the copies of vouchers itemized above as numbered 2829-2839, 3747-3771, and the proper officers of this Authority are authorized to execute the necessary checks or documents to effectuate payment of all the above items in the amount of \$33,567.74.

I hereby certify that the above is a true and exact copy of a Resolution offered, seconded and passed by the Carlstadt Sewerage Authority of the Borough of Carlstadt at a meeting held on the 24th of September 2014, at the Carlstadt Offices, in the Borough of Carlstadt, New Jersey, at 7:00 P.M. a quorum being present.

Nicholas Rivera, Secretary/Treasurer

ITEM IV – OLD BUSINESS

1. Mr. Crifasi presented the update of Financials:
 - a) Year-to-date (Jan.-Sept. 24th). We have collected 99.9% of charges.
 - b) Current 3rd Qtr.-2014 charges collected stands at 99.8%.
 - c) Delinquent/Uncollected to date is \$6,402. Four (4) accounts delinquent are Kilroy's (\$1K), Gianna's (\$1K), Tec-Cast (\$3.4K), and Extreme Trkg. (\$0.7K). Expect remittances within a week or two.

2. Mr. Crifasi reported that there were no Boro DPW sewer cleaning bills submitted in September.

3. Mr. Crifasi mentioned that Mr. Dave Ravettine, our newly hired Field Pump Operator, started his inspections on Sunday September 14th. Mr. Crifasi said he walked Mr. Ravettine through the inspection process on Friday, Sept. 12th, explaining all that was necessary to do inspections.

4. Mr. Crifasi advised all board members who are to attend the NJLOM Convention in Atlantic City, Nov. 18th through 21st, that hotel reservations have been confirmed and submission of exhibit badges sent in.

5. Mr. Crifasi said he was advised by Mr. Bruce Young, DPW Sup0erintendent, that Gotham Pkwy. roadway in the vicinity of the Peach Island Pond, flow-through pipe (going under Gotham Pkwy.) is sinking. Being concerned that the sinking roadway might be affecting our sewer line which runs under the roadway, contacted Drainbusters to come and clean and video our line to see if any damage done to our sewer line. Results were negative, for now. With the Berry's Creek tide effectively undermining the road, additional sinking of roadway may affect our pipeline. The entire problem has evolved from the inefficiency of the tidegates which do not open and close properly to prevent high-tide waters from rushing back into Peach Island Pond. No one, to date, is assuming responsibility to repair the roadway or the tidegates. Bergen County Mosquito Commission, Meadowlands Commission, Boro of Carlstadt, State of NJ, or supposed owner of the property involved claim "not my problem". Mr. Crifasi was instructed to send letter to the Carlstadt Boro Attorney and/or Carlstadt Boro Clerk, requesting an investigation to determine proper ownership of the parcel in question via Deed and put on notice, proper agency or persons that the tidegate problem must be resolved quickly, before the Sewer Authority has a cave-in resulting in a severe health issue, with a collapsed sewer line affecting all accounts on Paterson Plank Road which would back-up sewerage into their facilities and

possibly escape into Peach Island Pond, polluting the waterway with raw sewage. Will update at Oct. 22nd meeting.

6. Mr. Crifasi reported that Copolla Services still hasn't cleaned the intake sewer line at Barell Ave. satisfactorily. Neglia Engineering holding up payment until line is cleaned to our satisfaction.

ITEM V – NEW BUSINESS

1. Mr. Crifasi reported that after an inspection of the Barell Pump Station in-line grinder, and conversing with Rapid Pump, it is deemed ineffective. The grinder cylinders are worn-out and cannot be reversed to make use of upper cylinders grinding teeth. The unit needs to be replaced, can't obtain replacement parts, outdated unit. Estimated replacement of the entire unit, including labor, exceeds \$50K. Neglia Engineering authorized to prepare bid specifications and obtain three (3) quotes. Will report progress at Oct. 22nd meeting.
2. Mr. Crifasi, bearing more bad news, told members that both pumps at Jony Drive Station sound like coffee grinders. Rapid Pump called in to evaluate problem. Both pumps were pulled off-line and it appears that age and use have taken its toll on the bearings and wear rings. Both units were installed in 2005 and have equally logged in over 12,000 hours of use over a ten (10) year period. In comparison, the Barell Pumps have only logged in approximately 4,400 hours each and are working satisfactorily. Rapid Pump submitted two (2) quotes:
 - a) Pull pumps and replace all working parts (approx. \$25K)
 - b) Replace with two (2) new pumps (approx. \$30K)

Neglia Engineering wants to investigate and determine if Rapid's recommendations are valid before sending out bid notifications. Several board members asked if equipments costs were based on the DCA State Contract Purchase of Equipment Costs Listing. Mr. Crifasi said he would contact Rapid Pump to see if the cost of equipment would be purchased through DCA (Dept. of Community Affairs). Will update at Oct. 22nd board meeting.

3. Mr. Crifasi indicated that he is currently preparing the 2015 Budget for review at the October 22nd board meeting. Preliminary Expected Revenue, based on the January through June 2014 United Water Co. Actual Consumption Report, stands at \$931.5K. Consideration given to the "Abatement Type" accounts based on reductions applicable to both in-house production, A/C evaporation (not sewerred) and property irrigation/sprinkler systems. Working on accumulating all expenses and appropriations and will include a Capital Improvement Section relating to the possibility of renovations to the Jony Drive Pump Station, replacing two (2) pumps at Jony Dr. and a new in-line grinder at the Barell Pump Station.

Mr. Carberry, as previously mentioned, will contact Mr. Crifasi with the revised plans and costs to renovate the Jony Drive Station and include in Budget under Capitol Improvements.

4. Mr. Davis made a motion, Seconded by Mr. Lahullier to have both Items 1 and 2 mentioned under new business, be combined into one (1) bid solicitation to be reviewed by Mr. Crifasi before being publicly advertised.

ON ROLL 5-0

5. The subject of Mr. Crifasi's pending retirement on December 31, 2014 was discussed. With no decision regarding his replacement or a definitive date of the new hire, Mr. Cedzidlo requested to prepare a Resolution extending Mr. Crifasi's contract into 2015. To be further reviewed at the October 22nd board meeting.
6. In regards to the anticipated retirement of Mr. Crifasi, Mr. Lahullier made a motion to establish the starting salary for the new hire be no more than \$55K, including health benefits and a vehicle allowance (once Mr. Crifasi has officially retired), with position title to be determined with an annual review of person's performance to determine any future increases. Motion Seconded by Mr. Schettino.

ON ROLL 4-0-1 (Abstain-Curreri)

ITEM VI - OPEN PUBLIC MEETING

With no citizens present to be heard during this portion of the agenda, Mr. DeSimone made a motion to continue with the regular order of business, Seconded by Mr. Schettino.

ON ROLL 5-0

ITEM VII – ADJOURNMENT

With no other business coming before the Board, Mr. Davis made a motion to adjourn the regularly scheduled September 24, 2014 board meeting at 8:35 pm, Seconded by Mr. Lahullier.

ON ROLL 5-0