

CARLSTADT SEWERAGE AUTHORITY

REGULAR BOARD MEETING MINUTES OF FEBRUARY 24, 2016

The Board Meeting of the Carlstadt Sewerage Authority of the Borough of Carlstadt was held at the CSA Office located at 429 Hackensack Street, Carlstadt, New Jersey.

With the Sine Die/Reorganization Meeting Adjourned at 7:42 pm, Mr. Rivera made a motion to proceed to the regularly scheduled board meeting, seconded by Mr. DeSimone
ON ROLL 5-0

Vice Chairman Rivera called the regular scheduled February 24, 2016 board meeting to order at 7:45 p.m. following Adjourned Sine Die.
Executive Director Mr. Curreri initiated roll call.

MEMBERS PRESENT:

Messrs:
Schettino
Davis
Rivera
DeSimone
Craig Lahullier (Alternate)

MEMBERS ABSENT:

R. Lahullier

ALSO PRESENT:

R. Cedzidlo, Esq.
D. Villano, C3 Licensed W/W Oper.
M. Berliner, Neglia Engineering
R. Esposito QPA

OPEN PUBLIC MEETING ANNOUNCEMENT:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with a resolution adopted by this Authority on February 26, 2015 and published by The Record on March 10, 2015 and posted on the Public Notice Bulletin Board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a scheduled meeting of the Carlstadt Sewerage Authority.

Vice Chairman N. Rivera requested that Executive Director Mr. Curreri preside over the meeting.

Executive Director Mr. Curreri asked for corrections or deletions to the Regular Meeting Minutes of January 27, 2016. Mr. Rivera made a motion to accept the minutes as presented, Seconded by Mr. Schettino.

ON ROLL 5-0

Mr. Curreri presented for review and/or discussion the February 2016 communications:

ITEM I: COMMUNICATIONS

1. B. CURRERI
RE: MOONACHIE SEWER SYSTEM INFORMATION. 2 PAGES
2. QUOTATION
RE: PUSH THROUGH RECORDING SEWER CAMERA:
3. CONFIRMATION PHYSICAL CONNECTION PERMIT BARELL AVE 2016 2 PAGES:
RE: RECEIPT FOR CONNECTION AT BARELL AVE (ONLINE)
4. 400 GOTHAM PARKWAY ACCOUNT # 3030:
RE: BUILDING SOLD TO SITEX GROUP FINAL INVOICE PAID IN FULL FOR THE YEAR 2016 NEW ACCOUNT #3030-2
5. PLANNING BOARD:
RE: PROPERTY LOCATED AT 735&733 SIXTH STREET CARLSTADT. (RESPONDED TO BOROUGH PLANNING BOARD)
6. PLANNING BOARD:
RE: PROPERTY LOCATED AT 333-337 PATERSON PLANK ROAD. 2 PAGES.(RESPONDED TO BOROUGH PLANNING BOARD)
7. PERMA JIF NEWSPAPER ARTICLE:
RE: FYI ARTICLE WRITTEN BERGEN RECORD JANUARY 25, 2016 FULL ARTICLE EON FILE
8. MAYOR AND COUNCIL RESOLUTION # 2015-325
RE: APPOINTMENT OF CRAIG LAHULLIER (ALTERNATE)
9. MAYOR AND COUNCIL RESOLUTION #2016-27A
RE: APPOINTMENT OF VINCENT DESIMONE (COMMISSIONER)
10. B. CURRERI LAKELAND BANK
RE: CD RATES FOR THE BOARDS DISCUSSION
11. B. CURRERI
RE: NEWSPAPER ARTICLE RIVERDALE SEWERAGE SYSTEM. FYI FOR RATES CHARGED BY AUTHORITY.
12. B. CURRERI JIF TRAINING: JANUARY DISCUSSION FOR MEETING TO COVER SEWERAGE AUTHORITY UNDER ELECTED OFFICIAL TRAINING. 2 PAGES
REQUESTED BY BOARD AT JANUARY MEETING
13. JIF RISK MANAGEMENT TRAINING
RE: Elected Officials' Training Seminar

14. B. CURRERI THUMANN'S ACCOUNT #4280:
RE: USAGE DOWN \$44,380.00

15. B. CURRERI
RE: PUMP READINGS JANUARY 2016

16. CERTIFICATE INSURANCE
RE: CSA INSURANCE CERTIFICATE

17. B. CURRERI #6620
RE: 65 COMMERCE ROAD BUILDING SOLD 2-16-16 PAID IN FULL FOR YEAR 2016 NEW ACCOUNT FOR 2017 #6620-2

18. B. CURRERI
RE: TO NEGLIA ENGINEERING REQUEST FROM CLAIRE FOY TO THE CSA REQUEST FOR INFORMATION (NEW MEADOWLANDS REBUILD BY DESIGN FEASIBILITY STUDY)

Item #12 was removed for discussion:

The Board members agreed and directed Mr. Curreri to arrange for the Elected Officials Training provided by PIA for the scheduled March 23, 2016 board meeting. Mr. Curreri will contact PIA for the schedule meeting.

ITEM II – PROFESSIONAL REPORTS

Attorney – Mr. Richard S. Cedzidlo, Esq.

Mr. Cedzidlo thanked the Board for their vote of confidence in reappointing him to continue to serve as the Authority attorney for the 2016/2017 term.

Mr. Cedzidlo presented the Board with copies of the Revised Serviced Agreement between the Borough of Carlstadt and the Carlstadt Sewerage Authority.

Mr. Cedzidlo read out loud and discussed the changes requested by the board concerning the proper procedure for preparing the Maintenance Log Worksheet provided by the CSA.

ITEM #5 The Borough shall complete a maintenance log on the form prepared by the authority, a sample of which is attached as Exhibit C. The form must be properly completed before the Authority shall be required to make payment to the Borough.

The Mayor and Council will have the agreement for approval from the Borough Attorney and the proper signatures. The board approved Mr. Curreri to sign the agreement once it was received from the Mayor and Council.

Engineer –Mr. Berliner, Neglia Engineering

Mr. Berliner Thanked the board for reappointment as Engineer.

Mr. Berliner informed the board that he has responded to the request from the Borough to respond to the information request for the New Meadowlands Rebuild by Design Feasibility Study being prepared by an Agency through the NJDEP.

HDR Company of NYNY requested 5 items; Neglia will respond to the 3 of the requests that apply to the CSA Sanitary Sewer GIS mapping, amount of flow generated and capacities.

Mr. Berliner responded to the request of QPA Robyn Esposito that the Insurance and business disclosure forms have been provided to Door Hardware Installations of Easton PA so we may proceed with the door replacement at Barell Ave pump station.

Mr. Berliner reported that the ventilation at Barell Ave is complete and working as intended.

Mr. Berliner commented on the excessive increase in the BCUA charges to the CSA this year a 23% increase form 2015. Mike will follow up with the BCUA and report at the March meeting. Mr. Curreri discussed the issue of irrigation and other water usage from customers that request a reduced rate due to water usage that does not enter the sanitary sewer. Mr. Berliner will review policy of other agencies to see if there is a standardized deduction for such usages.

ITEM III – PAYMENT OF BILLS

Mr. Curreri presented the January-2015 expenses as Resolution #16-13, indicating that all normal expenses including the first payment to the BCUA.

Motion moved by Mr. Rivera seconded by Mr. Schettino

ON ROLL -5-0

ITEM IV – OLD BUSINESS

Mr. Curreri reported:

1st Quarter 2016 invoices totaled \$307,039.97 of the total \$41,757.25 are yearly accounts. These amounts do not include Dr. Pepper as they submit up to date payments based on exact meter readings quarterly.

Mr. Curreri reported collections so far total \$276,539.00 a 90% collection rate for first quarter.

ITEM V – NEW BUSINESS

Service Agreement between the CSA and the Borough has been revised and we are awaiting a signed copy from the Borough.

BCUA charges increased \$156,000.00 over last year I contacted Mr Berliner when the bill was received also spoke to the BCUA our increase was mostly due to their rate increase on suspended solids and oxygen levels which increased over last year. The BCUA will review the invoice and discuss the same with Mr. Berliner, Mike will have a response for our March meeting.

March 8 I have a meeting with our insurance underwriter to inspect Barell Ave and Jony drive pump stations.

Finally resolved the meter reading for consumption at Con Way trucking on Moonachie Ave there is a usage meter inside the mechanical building for usage that empties into our system the main building is connected to Moonachie system.

On February 10 I received another call from a Resident of Carlstadt that was informed by the Plumbing Inspector to call the sewerage authority for his sewer backup. I advised the resident of First Street that if the blockage was between his house and the curb line he was responsible. Followed up with numerous calls between myself and the Borough. The resident thanked me for my immediate response since he could not retrieve any information from the building department.

February 12 met with John Farina from Garbarini and Co and Mary- Jane to prepare for 2015 audit.

February 18: Pump Operator Sammy informed me Barell Ave grinder stopped I tried to reset it over a two hour period after 4 tries it was necessary to call Rapid they responded and found debris rags and plastic entangled in the blades, could possibly be due to the heavy rain in the prior days.

Bank Balance 1,349,000.00

Mr. Davis discussed the possibility of opening a CD with Lakeland bank to increase our interest rate the board agreed and authorized Mr. Curreri to enter into a six month CD agreement for \$750, 000.00. Mr. Curreri will report the progress at the March Meeting.

ITEM VI - OPEN PUBLIC MEETING

Upon motion made by C. Lahullier seconded by Mr. T. Davis at 8:13 p.m., the meeting was open to the public. With no one wishing to be heard, the public session was closed at 8:14 p.m.

With no citizens present to be heard during this portion of the agenda, at 8:14 PM Mr. Lahullier made a motion to continue with the regular meeting agenda, Seconded by Mr. Davis.

ON ROLL 5-0

ITEM VII- CLOSED SESSION

Upon a motion made at 8:20 PM by Mr. Davis seconded by Mr. Rivera the board moved the meeting to closed session to discuss district boundaries within the Industrial areas

East of Rte 17. Mr. Cedzidlo, Mr. Villano, Mr. Berliner and Ms. Esposito were permitted to vacate the Board room and need not to return following the Executive closed session.

ON ROLL 5-0

At 8:54 PM upon completion of the closed session portion a motion was made by Mr. Lahullier seconded by Mr. Davis to return to the normal order of business.

ON ROLL 5-0

ITEM VII – ADJOURNMENT

With no other business coming before the Board Meeting on February 24, 2016, Mr. Rivera made a motioned at 8:55 p.m. to adjourn the regular scheduled meeting for seconded by Mr. Lahullier.

ON ROLL 5-0