

**CARLSTADT SEWERAGE AUTHORITY  
CARLSTADT, NEW JERSEY**

**REGULAR SCHEDULED MEETING, CONNECTION FEE USER RATE AND 2016  
OPERATING BUDGET MINUTES OF DECEMBER 16, 2015**

The Advertised Connection Fee Rate Hearing, 2016 Budget Adoption Meeting and the Regular Meeting of the Carlstadt Sewerage Authority were held at the Carlstadt Sewerage Authority, 429 Hackensack Street, Carlstadt New Jersey.

**6:00 P.M. CALL OF ROLL**

Vice Chairman Nicholas Rivera called the meeting order and presided.

Mr. Rivera read the Public Meeting Law:

This meeting has been called pursuant to the Open Public Meeting Law and in accordance with Resolution #15-03 adopted by the Authority on February 26, 2015 and transmitted to The Record on March 10, 2015 and posted on the public notice bulletin board of the Carlstadt Sewerage Authority and the Carlstadt Municipal Building. This is a Regular Meeting of the Carlstadt Sewerage Authority and appears on the advertised notices as a Regular Meeting/ Connection fee And Rate Hearing including the final 2016 Operating Budget Adoption.

Upon roll call, the following were noted present:

R. Lahullier, Chairman  
N. Rivera, Vice Chairman  
T. Davis, Secretary/Treasurer  
V. DeSimone, Commissioner  
B. Curreri, Executive Director

J. Schettino Absent

Also present were Attorney, R. Cedzidlo; Engineer, P. Carberry, C-3 Licensed Operator, D. Villano and L. Carucci RPR, CCR

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Vice Chairman Nicholas Rivera:

6:05 PM

Vice Chairman N. Rivera requested that Executive Director Mr. Curreri preside over the meeting. Mr. Curreri requested to dispense with the regular order of business and proceed as advertised to close the regular order of business and open the Meeting to the public so we may proceed with the Public Hearing for discussion and presentation of the 2016 Connection Fee/User Rate and the

Adoption of the 2016 Carlstadt Sewerage Authority Operating Budget. Mr. Curreri indicated the meeting has been advertised and the 2016 Operating Budget has been approved for adoption by the Department of Community Affairs, Director of the Division of Local Government Services on November 23, 2015 (copy attached in mail packet).

Being it is now 6:05 PM Executive Director Mr. Curreri requested the board move to dispense with the regular order of business to proceed with the advertised 6:00 PM Rate Hearing and Budget Adoption meeting.

Vice Chairman N. Rivera made a motion to dispense with the normal order of Business and proceed to open the meeting to the Public. Seconded by Mr. Davis

On Roll 4-0

Mr. Rivera requested the Certified Court Stenographer (L. Carruci) to swear in Executive Director Brian Curreri to then proceed to certify the 2016 Connection Fee/User Rate Hearing and the Adoption of the State approved 2016 Budget prepared by Garbarini and Co. public accountants and submitted for Board Review at the regular scheduled October 28, 2015 meeting.

Mr. Curreri submitted a copy of the following as exhibits for recording purposes to the court stenographer.

1. 2016 Budget package sent to the DCA
2. Resolution #15-33 Connection Fee User Rate as prepared by Neglia Engineering
3. Resolution #15-34 Final Budget Adoption
4. Notice of Public meeting advertised for tonight at 6:00 PM December 16, 2015  
(Copies have been distributed to all board members in mail packets)

Executive Director Mr. Curreri indicated for the record that it being 6:10 PM and there are no citizens present or wishing to be heard at this time for the Advertised Rate Hearing and Budget Adoption advertised for 6:00 PM Mr. Curreri requested a motion close the meeting to the public. Chairman Mr. R. Lahullier moved to close the hearing of citizens Seconded by Secretary/ Treasurer Mr. T. Davis.

On Roll 4-0

Executive Director Mr. Curreri requested a motion to move to adopt the Connection Fee/ User Rate as calculated by Neglia Engineering and which is set forth in the proposed Resolution #15-33 enclosed in your mail packet and entered as an exhibit.

Secretary/ Treasured Mr. T Davis made a motion to adopt Resolution #15-33 Seconded by Vice Chairman N. Rivera.

On Roll 4-0

Executive Director Mr. Curreri presented for review and approval the adopted 2016 Operating Budget. Mr. Curreri commented on Resolution 15-29 which was adopted at the October 28, 2015 scheduled meeting accepting the preliminary 2016 Authorities operating Budget that was presented to Trenton for approval. Mr. Curreri wished to advise the Board of the presented Budget

that was accepted and approved by the Department of Community Affairs for the State of New Jersey Director of Local Government Services, signed acceptance sheet is presented in your mail packet and it was okay to proceed for final Adoption of the 2016 operating Budget at this advertised scheduled meeting of December 16, 2015 Budget Hearing and Board Meeting. Mr. Curreri inquired to the board if anyone has any questions as to the Operating Budget of 2016 (board members have a copy and reviewed budget at the October 28, 2015 meeting).

With no one having any comments or questions Mr. Curreri requested a motion to adopt the 2016 Operating Budget that was accepted by the Department of Community Affairs and confirmed. We need a motion to adopt Resolution #15-34 which was in your mail packet and entered as an exhibit.

Vice Chairman Mr. N. Rivera moved the motion to adopt Resolution #15-34 the motion was seconded by Commissioner Mr. V DeSimone.

On Roll 4-0

With all board members satisfied with the presentation of the 2016 Connection Fee/ User Rates, also with no other questions or comments about the 2016 Budget submission that was presented and adopted, we need a motion to close the advertised Public Hearing/Meeting for Connection Fee/ User Rates for 2016 and the 2016 Operating Budget adoption to return to the normal order of business. The motion was moved by Chairman Mr. R. Lahullier and Seconded by Secretary/Treasurer Mr. T Davis.

On Roll 4-0

### **APPROVAL OF MINUTES**

Mr. Curreri asked for comments, deletions or corrections on the regular scheduled meeting minutes of November 25, 2015.

There were no exceptions taken.

Upon motion by Mr. Rivera seconded by Mr. DeSimone the November 25, 2015 minutes have been approved

ON ROLL 4-0 1 absent

### **COMMUNICATIONS**

1. State of New Jersey  
**Re: Certification of Approved Budget 1/1/16-12/31/17**
2. Meeting Calendar 2016  
**Re: Meeting dates for 2016**
3. Brian Curreri  
**Re: CSA Line Maintenance Log Requested by board at November's meeting.**

4. Resolution prepared by RC. #15-32  
**Re: Emergency Ventilation Repair Barell Ave**
5. Brian Curreri  
**Re: Earth Table Solutions (Vacated) 455 Meadow Lane #5540**
6. Brian Curreri  
**Re: 350 Starke Road Account name change correspondence #5020 (5 pages)**
7. Brian Curreri  
**Re: 400 Meadow Lane New Account Lacka Safe moved out Last year. #5660**
8. Brian Curreri  
**Re: 190 Jony Drive A (Cushman & Wakefield new owner 2 pages)**
9. Social Security  
**Re: Thomas Maloney Record of Employment**
10. Borough Of Carlstadt  
**RE: Sample RFQ**
11. Prudential  
**Re: Receipt of payment Scott Judge pension other than PERS**
12. Connection Fee Letter from 1986  
**Re: Sample of rate payable for 10 years.**
13. JIF  
**Re: Invoice for 2016 (Certificate of Insurance 2015-2016)**
14. Brian Curreri  
**Re: Thank You for responding 585 Central Ave Residential**
15. Richard Cedzidlo  
**Re: Memorandum Of Agreement (original 4 pages)**

## **PROFESSIONAL REPORTS**

### **Richard Cedzidlo, Esq.**

Mr. Cedzidlo and Mr. Curreri met with Chase Bank representative Mr. Eddie Dubon on Monday Decemebr 14, 2015 at the East Rutherford Branch in reference to the Mills escrow account held in Chase bank. Mr. Dubon looked into the account once again and notified us that he would have to follow up with the West Coats branch of Commercial Banking. Mr. Cedzidlo requested that if Chase Commercial Banking refuses to act and return the monies to Mill Corporation that it be turned over to the State of New Jersey as unclaimed funds. If Mr. Cedzillo does not hear from Chase prior to January meetings he will inquire with Mr. Dubon as to the status of the account.

Mr. Cedzillo requested the board review the Shared Service Agreement with the Borough for discussion at January Meeting the agreement will be modified and present for adoption at the February Regular scheduled meeting.

Me. Cedzillo discussed Professional resolutions that in previous years have been adopted prior to the regular scheduled reorganization meeting held in February. All professional appointments should begin with the Re-Organization meeting and end the same time. Mr. Cedzillo will prepare resolution #15-36 holding over all Professional Appointments until the proper RFQ could be advertised.

Mr. Davis made a motion to accept resolution #15-36 seconded by Mr. Rivera  
On-roll 4-0

**Patrick Carberry Engineer.**

Mr. Carberry discussed installation of Ventilation system at the Barrel Ave station. Rapid has order confirmation for new fans should be delivered within the next week.

Mr. Carberry will have bids for door installation at Barrel for our scheduled January.

**PAYMENT OF BILLS**

Mr. Curreri presented the board with the December bills list Resolution #15-35:  
Mr. Davis made the motion to pass resolution #15-35 seconded by Mr. Rivera.  
On Roll 4-0

**RESOLUTIONS**

- #15-33 Adoption of Connection User Fee for 2016
- #15-34 Adoption of 2016 Operating Budget
- #15-35 Payment OF Bills December 2015
- #15-36 Continuation of Professionals for 2015-2016

**OLD BUSINESS:**

Mr. Curreri reported:

4<sup>th</sup> quarter collections are at 9.90% with only 6 accounts outstanding. Mr. Curreri reported Brake O Rama has closed up shop and the 4<sup>th</sup> quarter invoice has been forwarded to parent company via Fax (company reviewed in mail packet). Palsi dba as Redds will make a payment prior to years end. Two accounts that have been open since the beginning of the year will be placed on the Borough tax lien for 2016.

- 1) The Iacarus Group #2770 and
- 2)Ashtin Truck repair #546 for a total of uncollected revenue in 2015 of \$272.92

Collections for the year totaled \$1,043,176.04. Bank Balance: \$2,273,000.00.

## **NEW BUSINESS**

Mr. Curreri advised the Board of the passing of Mr. Ronald Paar on November 29, 2015 he was contacted by the Borough of Carlstadt that Mr. Parrs last employer to the PERS system was the CSA therefore it is our responsibility to contact PERS and request the proper procedures and forms to close the account.

Mr. Curreri opened communications #3 Sewer Maintenance Cleaning Log for discussion.

Mr Davis recommended a Supervisor signature line and crew utilized Mr. Villano confirmed and wanted to add sewer diameter and construction type if known.

Mr. Curreri will update the log sheet and attach it to the service agreement for our January meeting Mr. Davis requested that the Capital 2016 budget of \$850,000.00 be removed from the total operating balance. Mr. Curreri will inquiry with Garbarini and report at January meeting.

Mr. Curreri advised the board of upcoming resolutions required for January and the Scheduled reorganization meeting for February 24, 2016.

## **PUBLIC SESSION**

Upon motion made by T. Davis at 7:13 p.m., the meeting was open to the public. With no one wishing to be heard, the public session was closed at 7:14 p.m.

## **ADJOURNMENT**

Upon motion made by T. Davis, seconded by N. Rivera and unanimously passed on roll call vote, the meeting was adjourned at 7:15pm.